



Sycamore Park District
 Regular Board Meeting
 August 27, 2024
 6:00 PM
 Sycamore Golf Club, A Facility of the Sycamore Park District
 Riverview Room
 940 E. State Street, Sycamore, IL

AGENDA

CALL TO ORDER (Roll Call Vote)

Motion to permit any Commissioners to participate remotely. (Roll Call Vote)

APPROVAL OF REGULAR AND CONSENT AGENDA (Voice Vote)

APPROVAL OF MINUTES: (Voice Vote)

3. Regular Minutes: June 25, 2024 (Voice Vote)
- Executive Session Minutes: June 25, 2024 (Voice Vote) (To remain confidential)

APPROVAL OF MONTHLY CLAIMS:

09. Claims Paid Since Board Meeting (Roll Call Vote)
27. Claims Presented (Roll Call Vote)

CONSENT AGENDA:

37. Superintendent of Finance Monthly Report
39. Budget
53. Superintendent of Recreation Monthly Report
56. Superintendent of Golf Operations Monthly Report
57. Superintendent of Parks and Facilities Monthly Report
59. Marketing & Community Outreach Manager
60. Executive Director Monthly Report

CORRESPONDENCE:

- None

PUBLIC INPUT:

POSITIVE FEEDBACK/REPORTS:

AGENDA**August 27, 2024, 6:00 PM****Page 2****PLANNING COMMISSION REPORT: Meeting Cancelled****OLD BUSINESS:**

61. Park/Construction Updates: Jonelle/Jeff
 - a. Great Western Trail seg. 2
 - b. Reston Ponds
 - c. Solar Panels
 - d. North Grove
 - e. Riverside Soccer Complex
 - f. Community Garden
 - g. WPA Shelter
62. Dog Park Policy/guidelines: Lisa

NEW BUSINESS:

64. Meeting change: Jonelle(Roll Call)
65. Paving Contract: Jeff (Roll Call)
66. Sprayer purchase: Jeff (Roll Call)
- Club House wood Deck: Bill

Potential Study Session September 3, 2024, at 6:00 PM—940 E. State St.**PUBLIC INPUT****EXECUTIVE SESSION (Roll Call Vote): In accordance with 5 ILCS, Par. 120/2c, I move that the Board convene in Executive Session to discuss:**

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, July 23, 2024**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at the Sycamore Golf Club, A Facility of the Sycamore Park District in the Riverview Room located at 940 E. State St, Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, July 23, 2024.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Doty, Strack and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioners Ackmann and Graves.**

Staff members present were Director Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Lisa Metcalf, and Paul Price.

Guests at the Board meeting were:

- Ariel Ries
- Tim Kemnitz
- Amy Schmidt

Regular and Consent Agenda Approval –

Motion

Commissioner Strack moved to approve the Regular Agenda and the Consent Agenda moving Agenda #63 to after Plan Commission Report. Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Ackmann and Graves were absent.

Approval of Minutes –

Motion

Commissioner Doty moved to approve the June 25, 2024, Regular Meeting Minutes. Commissioner Strack seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Ackmann and Graves were absent.

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Approval of Minutes – cont’d:

Motion

Commissioner Doty moved to approve the June 25, 2024, Executive Session Meeting Minutes to remain confidential. Commissioner Strack seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Ackmann and Graves were absent.

Claims and Accounts Approval

Motion

Commissioner Doty moved to approve and pay the bills in the amount of \$337,085.39. Commissioner Strack seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Ackmann and Graves were absent.

Correspondence –

- Steve Wilder – Supt. Sycamore Schools
 - At this time, Commissioner Strack mentioned that there is a paved path on Freed Road before Brickville Rd. that is in bad shape and needs to be paved. Director Bailey noted they could talk more about in Executive Session.
- KSRA Foundation Golf Outing

Public Input – None

Positive Feedback:

- Commissioner Strack noted it looks like we are back on target as far as our budget goes.
- Director Bailey noted our Foundation Outing was phenomenal and had a great response.
- President Kroeger noted the Sip-N-Savor was a great success and each year it gets better. The music was a great addition and a lot of little things made it better.
- President Kroeger asked if we have any incentive for signup with fall coming. Supt. Metcalf noted we do around October we do offer discounts.

Plan Commission: Commissioner Doty there was no July meeting so he will start attending the August 12th meeting. He also noted that on the 8-12 meeting there will be a public notice regarding the Brian Grainger development adjusting from 4 units to 6 units.

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Fargo Skateboarding Skate Spot:

Ariel Ries went over the information that was given to the Board regarding the different options they have come up with. Director Bailey noted they will get more information from other communities and go from there.

Motion

Commissioner Doty moved to approve continuing to research. Commissioner Strack seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Ackmann and Graves were absent.

Old Business:

Construction Updates:

- **GWT:** Director Bailey noted we are still waiting to hear from IDOT for that last parcel of trail to see when the new updated design has been approved.
- **Reston Ponds:** Director Bailey noted the dedication went very well and the pickleball players have asked for a wind screen. The Parks Foundation has agreed to pay for part of the wind screen. Supt. Donahoe noted they have discovered a need to connect the neighborhood to the west to the park through sidewalks. The approximate pricing for the path our cost would be about \$7500 with 25% of the total being paid for through ADA.

Motion

Commissioner Strack moved to approve the project. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Ackmann and Graves were absent.

- **Solar Panels:** Director Bailey noted they received notice from Swedberg Electric the shutdown would be between 8-12 thru 8-16. They would start about 7 am and it would be approximately 3-4 hours. Once the confirmed date has been decided they will let all staff and the public know. Supt. Donahoe noted
- **Pool Building:** Director Bailey noted no additional updates at this time.

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Construction Updates – cont’d:

- **North Grove:** Director Bailey noted we were awarded the grant and we are prepping the bidding plan.
- **Riverside Soccer Complex:** Director Bailey noted she and Supt. Donahoe met with ERA and they did adjust the design as we asked for.
- **Community Gardens:** Director Bailey noted we are at the same state as last month.
- **WPA Shelter:** Director Bailey noted we have the pricing for the different options for the roofing. Supt. Donahoe noted these are just numbers to have for budget planning.

New Business:

Executive Session Minutes Review: Director Bailey noted there were no minutes that she felt should be released at this time.

Dog Park Policy: Director Bailey noted that Chris Hoblit put this draft together. There has been an uptick of perceived negative interactions at the Dog Park. We didn’t have anything in our rules regarding some of this. We felt we needed something more specific.

Tim Kemnitz noted he is a user at the dog park for the last year and a half. He noted it has changed a lot since he joined. There are more incidents with a few dogs that are aggressive. Some dogs get excited, and it turns to aggression. There seems to be an inconsistent message from the park management. It is getting to be concerning. He noted it seems like the park district management is satisfied when owners say they are getting training, or working on it.

Director Bailey noted there have been some incidents that we did not hear about until later after the incidents. This is why we want to put this in place so there is more consistency and so people understand there are consequences.

Commissioner Strack noted personally he feels that if a dog bites a person the dog should be done. President Kroeger noted that dogs tend to bite and nip when playing. That is different than aggression where a dog attacks another dog and that is when you need to remove that dog.

Commissioner Strack noted part of the problem is there is a level of subjectivity which is a real challenge.

Director Bailey noted there were a few things that can be cleared up later. Tim Kemnitz asked for it to be cleared up tonight unless not a good time.

President Kroeger then noted there are new rules that staff has put together for the board to comment on and approve. The board wants to hear from Chris and staff first.

Recr. Supervisor Chris Hoblit noted he started from scratch and he looked at what complaints have been filed and suggestions that have been made to come up with this draft.

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Dog Park Policy – cont’d: Recr. Supervisor Hoblit went over the rules he is suggesting be put in place and the consequences. There was some discussion on this. Director Bailey noted this year has been a huge uptick in issues. Recr. Supervisor Hoblit noted there are about 260 members and has had very few complaints. Supt. Price asked if there would be any educational part of a membership. Recr. Supervisor Hoblit noted he has been talking to a new trainer of dogs and talking about an orientation for membership.

Amy Schmidt noted she has been a dog park member for about 5 years. Her dog was involved in two incidents in the park and they have been suspended. She noted that in both incidents her dog was not the aggressor. She noted she made an effort to talk to the dog owner but was ignored. She is behind what the park is trying to do. She noted that the email she received said when her suspension ends she is responsible for preventing any further aggressive incidents. She noted her dog was not the aggressor. The other dog has been involved in other aggressive incidents since they have been gone. She noted that if another dog snaps at her dog she is not going to stop her dog from responding to that. In the first incident her dog was just wanting to play and the other dog snapped at her dog. This was the first time her dog has engaged like this and she corrected the behavior with her dog. She noted that she was told we received over 12 emails from people that spoke on her behalf and on the disposition of her dog. She noted she is not responsible for someone else’s dogs behavior. She noted she loves the community the park district has supported there and is very sad she has seen it diminish this year. She then noted she was blamed for incidents out of her control.

President Kroeger noted he appreciated her speaking out and we have some work to do. He asked her to give them a chance to work through this.

Commissioner Strack started his motion to go adjourn the regular sessions to go into Executive Session and Tim Kemintz asked if it is recorded. Commissioner Strack noted it is recorded but the release is restrictive.

Request to incorporate – ES:

Special Announcements – None

August Study Session: None was scheduled.

Public Input – None

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Motion

The Board adjourned the Regular Session to go into Executive Session at 7:30 pm on a motion made by Commissioner Strack for the reasons listed below. The motion was seconded by Commissioner Doty.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Ackmann and Graves were absent.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

The Board convened to Executive Session at 7:57 pm. The roll was called with Commissioners Doty, Strack and Kroeger present along with Director Jonelle Bailey, Supt. Hienbuecher, Supt. Donahoe, Supt. Metcalf, and Recording Secretary Freeman.

Motion

The Board adjourned the Executive Session at 8:10 p.m. on a motion made by Commissioner Kroeger. The motion was seconded by Commissioner Doty.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Ackmann and Graves were absent.

The Board reconvened to Regular Session at 8:10 pm. The roll was called with Commissioners Doty, Strack and Kroeger present. Commissioners Ackmann and Graves were absent.

Motion

The Board adjourned the Regular Session at 8:10 p.m. on a motion made by Commissioner Doty. The motion was seconded by Commissioner Strack.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Ackmann and Graves were absent.

Respectfully Submitted,

Jeanette Freeman
 Recording Secretary
 Sycamore Park District

DATE: 08/21/2024
 TIME: 10:54:24
 ID: AP450000.WOW

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

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Interim

FROM 07/19/2024 TO 08/20/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ACUSHNET	ACUSHNET COMPANY								
918506937	01	TITLEIST SNTACRUZ FRWY GREEN	501000001301	07/17/24	00006609	67684	07/24/24	319.81	66.35
	02	SHIPPING INV 918506937	501000001301		00006609				60.00
	03	DISC INV 918506937	501000001301		00006609				7.55
									-1.20
918507875	01	TITLEIST PROV1 FAM DISPLY REFI	501000001300	07/17/24	00006700	67684	07/24/24	319.81	253.46
	02	SHIPPING INV 918507875	501000001300		00006700				249.00
	03	DISC INV 918507875	501000001300		00006700				9.44
									-4.98
918585772	01	TITLEIST TR ELTE NVY/WT XL/XXL	501000001301	07/29/24	00006609	67706	08/01/24	61.94	61.94
	02	SHIPPING INV 918585772	501000001301		00006609				55.50
	03	DISC INV 918585772	501000001301		00006609				7.55
									-1.11
918622662	01	TITLEIST TRU FEEL	501000001300	08/01/24	00006706	67740	08/13/24	1,640.46	217.38
	02	SHIPPING INV 918622662	501000001300		00006706				210.00
	03	DISC INV 918622662	501000001300		00006706				11.58
									-4.20
918636683	01	PINNACLE RUSH WHITE 15BALL PK	501000001300	08/05/24	00006707	67740	08/13/24	1,640.46	471.76
	02	SHIPPING INV 918636683	501000001300		00006707				432.00
									39.76
918655997	01	TITLEIST PROV1 GOLF BALLS	501000001300	08/07/24	00006712	67740	08/13/24	1,640.46	951.32
	02	TITLELIST AVX GOLF BALLS	501000001300		00006712				498.00
	03	SHIPPING INV 918655997	501000001300		00006712				453.00
	04	DISC INV 918655997	501000001300		00006712				19.34
									-19.02
ADVANCE	ADVANCE AUTO PARTS						VENDOR TOTAL:		2,022.21
2454-504721	01	GOLF CART #2 SOLONOID REPL	504000066409	07/08/24		67742	08/13/24	315.55	29.14
									29.14
2454-504926	01	MOTOR LUBE	101500066403	07/11/24		67742	08/13/24	315.55	23.20
									23.20
2454-505009	01	OIL ABSORB CLAY-- SHOP	101500066401	07/12/24		67742	08/13/24	315.55	69.90
									69.90
2454-505252	01	FUSES-BATTERY TERMINAL ENDS	101500066403	07/18/24		67742	08/13/24	315.55	28.62
									28.62

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AFLAC	2454-505254	01 TERMINALS	101500066403	07/18/24		67742	08/13/24	315.55	17.05
	2454-505436	01 DUMP TRUCK-OIL FILT-SYN OIL	101500066402	07/23/24		67742	08/13/24	315.55	93.89
		02 DUMP TRUCK-OIL FILT-SYN OIL	202100066402						45.00
									48.89
	2454-505489	01 NEW DUMP TRUCK AIR FILTERS	101500066402	07/24/24		67742	08/13/24	315.55	44.16
									44.16
	2454-505705	01 AUTO FUSES	101500066402	07/29/24		67742	08/13/24	315.55	9.59
									9.59
							VENDOR TOTAL:		315.55
AIRGAS	701924	01 AFLAC - PRE TAX	101000002006	07/12/24		67703	07/30/24	524.38	524.38
		02 AFLAC - AFTER TAX	101000002007						453.62
									70.76
									524.38
							VENDOR TOTAL:		524.38
AIRGAS	5509482029	01 WELD TANK RENTAL -SHOP	101500066401	07/31/24		67743	08/13/24	229.68	41.98
	5510064138	01 SHOP-CYL RENTAL - WELDING	101500066401	08/01/24		67743	08/13/24	229.68	187.70
									187.70
									229.68
							VENDOR TOTAL:		229.68
ALLST	INV39072	01 FLIX PRO 2.0 METAL DIVOT TOOL	501000001306	08/06/24		67744	08/13/24	549.15	549.15
		02 SET UP CHARGE FOR LOGO	501000001306						490.00
		03 SHIPPING INV INV39072	501000001306						40.00
									19.15
									549.15
							VENDOR TOTAL:		549.15
BANN	83412	01 BANNER UPDATES	101200046203	07/23/24		67697	07/25/24	105.00	105.00
									105.00
									105.00
							VENDOR TOTAL:		105.00

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
CAPITAL ONE	1656894507			07/19/24		67711	08/01/24	3,025.87	3,025.87
		01 HOT DOG BUNS	30300086615						33.58
		02 GATORADE	30300086631						165.48
		03 LETTUCE/TOM/ONION	30300086629						10.50
		04 LETTUCE/TOMATO	30300086629						18.23
		05 BREAD	30300086612						1.42
		06 GATORADE	30300086631						31.52
		07 HOT DOG BUNS	30300086615						58.40
		08 PROGRAM SUPPLIES	205011506216						59.88
		09 PROGRAM SUPPLIES	205011506216						72.51
		10 FRYER OIL	30300086617						129.52
		11 SPICES	303300086613						25.64
		12 PEANUTS	30300086618						65.28
		13 GUM	303300086624						11.68
		14 CANDY	30300086624						734.76
		15 CHIPS	30300086622						36.96
		16 GUSHERS	303300086624						51.52
		17 PIRATE BOOTY/GOLDFISH	30300086618						26.52
		18 TAKIS	30300086618						16.98
		19 CHEX MIX	30300086618						16.24
		20 COOKIES	30300086618						165.62
		21 CRACKERS	30300086618						9.36
		22 GINGER ALE	30300086631						10.58
		23 SLIM JIM	30300086623						49.96
		24 STRING CHEESE	30300086623						10.38
		25 BREAKFAST SANDWICHES	303300086610						55.92
		26 GATORADE	30300086631						107.28
		27 FOIL	303300076550						31.44
		28 COUPON POP	30300086631						-0.60
		29 SAMS CASH	30300086624						-58.45
		30 HAMBURGER BUNS	30300086613						45.90
		31 HOT DOG BUNS	30300086615						96.39
		32 CREAMER	30300086632						7.76
		33 DELI HAM AND TURKEY	30300086612						17.56
		34 ENGLISH MUFFINS	30300086610						4.96
		35 CHILI POWDER/BAY LEAF	303300086613						9.03
		36 GATORADE	30300086631						267.92
		37 ENGLISH MUFFINS	30300086610						4.96
		38 FRENCH FRIES	30300086617						13.94
		39 PROGRAM SUPPLIES	205011506216						77.35
		40 COFFEE	30300086632						20.48
		41 GATORADE	30300086631						70.92
		42 HOT DOG BUNS	30300086615						58.40
		43 HAMBURGER BUNS	30300086613						29.20
		44 BAGELS	30300086610						4.32
		45 BREAD	30300086612						2.84

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
1656894507				07/19/24		67711	08/01/24	3,025.87	3,025.87
		46 PINEAPPLE/TOMATO JUICE	303000086636						17.78
		47 EGGS	303000086610						13.00
		48 ONIONS	303000086629						3.48
		49 ONIONS	206194006230						3.48
		50 CHIPS/PLATES/WATRMLN/COKIES	303500086640						24.76
		51 HAMBURGER BUNS	303000086613						14.60
		52 HOT DOG BUNS	303000086615						29.20
		53 TONIC WATER	303000086636						3.88
		54 RAFFLE TICKETS	206095126216						19.18
		55 PROGRAM SUPPLIES	205011506216						91.68
		56 HOT DOG BUNS	303000086615						29.20
		57 BREAD	303000086612						1.87
		58 BAGELS	303000086610						4.32
		59 ONIONS/TOMATOES	303000086629						5.72
		60 LIMES	303000086636						1.50
		61 GATORADE	303000086631						78.80
		62 ONIONS	206194006230						3.38

VENDOR TOTAL: 3,025.87

CHICA		CHICAGO DISTRICT GOLF ASSOC.							
	2116-248		504000036127	08/06/24		67745	08/13/24	100.00	100.00

VENDOR TOTAL: 100.00

CITY		CITY OF SYCAMORE							
	JULY 24			08/20/24		67776	08/20/24	595.00	595.00
		01 CITY SALES TAX - CH	303000116852						395.00
		02 CITY SALES TAX - BEV CART	303100116852						64.00
		03 CITY SALES TAX - PROGRAM	207500086230						12.00
		04 CITY SALES TAX - VENDING	207500086650						10.00
		05 CITY SALES TAX - CONCERT	206194006230						53.00
		06 CITY SALES TAX -SIP & SAVOR	206095126230						9.00
		07 CITY SALES TAX -BB CONC	303300116852						17.00
		08 CITY SALES TAX - CATERING	303500116852						35.00

VENDOR TOTAL: 595.00

COMCA		COMCAST							
	0468024--0724			07/10/24		67698	07/25/24	654.97	654.97
		01 INTERNET	101000096706						131.45
		02 INTERNET	201000096706						131.45
		03 CABLE	207500096705						392.07

VENDOR TOTAL: 654.97

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FROM 07/19/2024 TO 08/20/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
0468024	-0824	01 INTERNET	101000096706	08/10/24		67769	08/20/24	654.97	654.97
		02 INTERNET	201000096706						131.45
		03 CABLE	207500096705						131.45
									392.07
0468768	-0824	01 CABLE	303000096705	07/25/24		67746	08/13/24	202.29	202.29
		02 CABLE	504000096705						101.15
									101.14
									1,512.23
COMMO		COMMONWEALTH EDISON					VENDOR TOTAL:		
080224		01 0915433000 - FOUNDERS	101500096702	08/02/24		67747	08/13/24	222.27	222.27
		02 5752442111 - OLD MILL	101500096702						25.50
		03 3879941222 - BOYNTON	101500096702						27.38
		04 3269144000 - KIWANIS	101500096702						16.91
		05 3589900100 - CASSIER	101500096702						45.61
		06 2324381222 - SYC LAKE	101500096702						22.49
		07 2973502111 - GOOD TYMES	101500096702						0.19
		08 2237102111 - ENTRY PARK	101500096702						29.01
		09 7963887000 - SOCCER	101500096702						25.89
									29.29
080624		01 MAINT BLDG	101500096702	08/06/24		67770	08/20/24	834.06	834.06
		02 MAINT BLDG	504100096702						406.57
		03 SPORTS COMPLEX	202100096702						406.57
									20.92
CONS		CONSERV FS					VENDOR TOTAL:		1,056.33
121023513		01 DIESEL - NEW SHOP TANK 1	101500076515	07/23/24		67749	08/13/24	6,426.10	1,423.74
		02 DIESEL - NEW SHOP TANK 1	202100076515						1,067.80
									355.94
121023514		01 GASOLINE - NEW TANK 2	101500076515	07/23/24		67749	08/13/24	6,426.10	695.05
		02 GASOLINE - NEW TANK 2	202100076515						521.28
									173.77
121023515		01 DIESEL - OLD SHOP TANK 3	504100076515	07/23/24		67749	08/13/24	6,426.10	450.00
									450.00
121023516		01 GASOLINE - OLD SHOP TANK 4	504000076515	07/23/24		67749	08/13/24	6,426.10	1,216.95
									1,216.95

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
DEK3	121023578	01 DIESEL - NEW SHOP TANK 1	101500076515	08/01/24		67749	08/13/24	6,426.10	526.94
		02 DIESEL - NEW SHOP TANK 1	202100076515						395.20
DEK2	121023579	01 GASOLINE - NEW SHOP TANK 2	101500076515	08/01/24		67749	08/13/24	6,426.10	389.04
		02 GASOLINE - NEW SHOP TANK 2	202100076515						291.78
DEK3	122015052	01 GASOLINE - OLD SHOP TANK 4	504000076515	08/08/24		67749	08/13/24	6,426.10	1,273.40
		01 DIESEL - OLD SHOP TANK 3	504100076515	08/08/24		67749	08/13/24	6,426.10	450.98
DEK2	40023467	01 CHALK FOR BALLFIELDS	202100076523	07/17/24		67685	07/24/24	206.70	206.70
		DEKALB COUNTY COLLECTOR				VENDOR TOTAL:		6,632.80	
ENGIN	265244	01 PROPERTY TAXES	101500116850	08/01/24		67771	08/20/24	3,218.20	3,218.20
		DEKALB IMPLEMENT CO.,				VENDOR TOTAL:		3,218.20	
ENGIN	140313F2-04	01 GASKETS-HOSES-TRIM MOWER	202100066403	07/22/24		67712	08/01/24	23.34	23.34
		ENGINEERING RESOURCE ASSOC				VENDOR TOTAL:		23.34	
EUCL	140313F2-05	01 RIVERSIDE ADDL PARK	711000207037	06/28/24		67679	07/19/24	4,645.00	2,840.00
		01 RIVERSIDE - ADDL PARK	711000207037	07/12/24		67679	07/19/24	4,645.00	1,805.00
EUCLID BEVERAGE LTD.						VENDOR TOTAL:		4,645.00	
EUCL	W-4021224	01 COORS LIGHT	303000086634	08/02/24		67750	08/13/24	575.80	575.80
		02 MILLER LITE	303000086634					198.00	198.00
		03 MILLER LITE KEG	303000086634					95.00	95.00
		04 MIKES BLACK CHERRY	303000086635					67.40	67.40
		05 WHITE CLAW BLACK CHERRY	303000086635					67.40	67.40

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	W-4021224	06 KEG RETURN	303000086634	08/02/24	00006709	67750	08/13/24	575.80	575.80
		07 DELIVERY	303000086634		00006709				-60.00
									10.00
FP	FP MAILING SOLUTIONS							VENDOR TOTAL:	575.80
	RI106325413	01 ANNUAL POSTAGE METER	101000046204	08/03/24		67751	08/13/24	383.40	383.40
		02 ANNUAL POSTAGE METER	201000046204						191.70
									191.70
FRONTIER	FRONTIER							VENDOR TOTAL:	383.40
	0670-070724	01 ADMIN	101000096700	07/07/24		67699	07/25/24	742.19	742.19
		02 ADMIN	201000096700						371.10
									371.09
	0670-8-7-24	01 ADMIN	101000096700	08/07/24		67772	08/20/24	742.19	742.19
		02 ADMIN	201000096700						371.09
									371.10
	4818-072224	01 MAINT	101500096700	07/22/24		67713	08/01/24	248.15	248.15
		02 MAINT	202100096700						124.07
									124.08
GORDH	GORDON HARDWARE							VENDOR TOTAL:	1,732.53
	941502	01 SC LINE SPRAYER REPAIR ROD	202100066402	07/25/24		67714	08/01/24	14.77	14.77
GRAI	GRAINGER							VENDOR TOTAL:	14.77
	9184204916	01 BRAKE SHOE GUAGE TOOL	101500076512	07/17/24		67715	08/01/24	30.40	30.40
	9191391102	01 PARTS - TOILET	101500066404	07/23/24		67686	07/24/24	82.25	82.25
HAGG	HAGG PRESS							VENDOR TOTAL:	112.65
	120902	01 FALL 2024 PROGRAM GUIDE	206500046203	07/23/24		67716	08/01/24	6,638.00	6,638.00
									6,638.00

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
HARRG		HARRIS GOLF CARS SALES & SERVI						VENDOR TOTAL:	6,638.00
	01-377456	01 GOLF CART PARTS	504000066409	08/01/24		67752	08/13/24	165.19	88.99
	01-377533	01 GOLF CART BELTS	504000066409	08/02/24		67752	08/13/24	165.19	88.99
	02-376829	01 GOLF CART THROTTLE CABLES	504000066409	07/25/24		67717	08/01/24	44.79	56.50
	02-377439	01 GOLF CART FASTENERS	504000066409	08/01/24		67752	08/13/24	165.19	56.50
HAWK		HAWKINS INC						VENDOR TOTAL:	209.98
	6828675	01 SPLASH PAD CHEMICALS	518100076550	08/05/24		67753	08/13/24	246.33	246.33
HOMER		HOMER INDUSTRIES						VENDOR TOTAL:	246.33
	S216083	01 PLAYGROUND MULCH-VARIOUS	101500066407	07/17/24		67718	08/01/24	1,600.00	1,600.00
HORN		HORNUNG'S PRO GOLF SALES INC.						VENDOR TOTAL:	1,600.00
	705343	01 REFILL CARDS	504000046216	08/07/24		67754	08/13/24	62.95	62.95
HYVEE		HY-VEE ACCOUNTS RECEIVABLE						VENDOR TOTAL:	62.95
	189345-0724	01 PIZZA	205011956216	08/12/24		67773	08/20/24	59.94	59.94
KISH		KISHWAUKEE SPECIAL RECREATION						VENDOR TOTAL:	59.94
	2024-3	01 2024 CONTRIBUTION	221000116855	07/18/24		67680	07/19/24	2,552.30	2,552.30

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2024-4	01	2024 CONTRIBUTION	221000116855	08/15/24		67774	08/20/24	1,655.81	1,655.81
MEL		MELIN'S LOCK & KEY							1,655.81
27127	01	KEY COPIES-REPL & EXTRA	207500066401	07/24/24		67687	07/24/24	19.00	19.00
MENA		MENARDS - SYCAMORE							4,208.11
18052	01	BIRD SPIKES-SPORTS SHELTERS	202100066404	07/17/24		67688	07/24/24	49.20	49.20
18179	01	SHOP TOWELS-T.P.-PAPER TOWELS	101500066401	07/19/24		67755	08/13/24	261.50	93.93
	02	SHOP TOWELS-T.P.-PAPER TOWELS	504100066401						31.31
	03	SHOP TOWELS-T.P.-PAPER TOWELS	202100066401						31.31
18309	01	CLEANING PRODUCTS - CC	207500076510	07/22/24		67719	08/01/24	154.53	36.80
18372	01	ROAD PATCH	101500066406	07/23/24		67719	08/01/24	154.53	36.80
	02	BOLTS-SREWS-STAKES	101500076511						98.26
	03	TREATED WOOD-PARKS	101500066404						59.96
18423	01	SHOP GLOVES	101500076514	07/24/24		67719	08/01/24	154.53	17.71
	02	SHOP FILE TOOL	101500076512						20.59
18675	01	BIRD SPIKE KITS- SHELTERS	101500066404	07/29/24		67755	08/13/24	261.50	19.47
18796	01	PAINT THINNER-PARK LOT PAINTER	101500066404	07/31/24		67755	08/13/24	261.50	14.98
18826	01	BOLT CAPS - FASTENERS	101500076511	07/31/24		67755	08/13/24	261.50	4.49
18861	01	BLDG DOWNSPOUT PARTS	101500066401	08/01/24		67755	08/13/24	261.50	76.14
									76.14
									21.27
									21.27
									4.96
									4.96
									65.20
									65.20
									465.23

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	CHK DATE	CHECK #	CHECK AMT	INVOICE AMT/ ITEM AMT
MID-WEST	IN-124079371	MID-WEST FAMILY BROADCASTING						
	01	RADIO ADS	1012000046209	07/31/24	08/13/24	67756	990.00	220.00 220.00
	IN-124079372		1012000046209	07/31/24	08/13/24	67756	990.00	275.00 275.00
	IN-124079425		1012000046209	07/31/24	08/13/24	67756	990.00	495.00 495.00
							VENDOR TOTAL:	990.00
MIDWESTC	718032	MIDWEST COVER						
	01	PICKLEBALL COURT WIND SCREENS	1015000066404	07/30/24	08/01/24	67720	1,456.00	1,456.00 1,456.00
							VENDOR TOTAL:	1,456.00
MR OUTHOUSE, INC	8687							
	01	PORT-O-POTS	2021000056309	07/12/24	08/01/24	67721	3,195.00	3,195.00
	02	PORT-O-POTS	1015000056309					1,885.00
	03	PORT-O-POTS	5041000056309					950.00 360.00
							VENDOR TOTAL:	3,195.00
MYLESTRE	0070	MYLES TREE SERVICE						
	01	TREE TRIMMING DIFFERENT AREAS	1015000056308	07/25/24	07/30/24	67704	3,500.00	3,500.00 3,500.00
							VENDOR TOTAL:	3,500.00
NEWTONS	001564	NEWTON'S REFRIGERATION						
	01	SC CONC ICE MACHINE PARTS--REPA	3033000056307	07/13/24	08/01/24	67722	758.13	758.13 758.13
							VENDOR TOTAL:	758.13
NICOR	072924	NICOR GAS						
	01	MAIN BLDG	1015000096703	07/29/24	08/13/24	67757	730.29	730.29
	02	MAIN BLDG	5041000096703					103.14
	03	POOL	5181000096703					103.14
	04	UPSTAIRS OFFICE	101000096703					140.16
	05	ADMINISTRATION	101000096703					44.35
	06	ADMINISTRATION	201000096703					45.40
	07	PRO SHOP	504000096703					45.40 19.46

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
072924		08 CLUBHOUSE	303000096703	07/29/24		67757	08/13/24	730.29	730.29
		09 PUMP HOUSE	504100096703						19.46
		10 AIRPORT RD PROPERTY	207500096703						47.85
									161.93
NIV		NIVEL PARTS & MANUFACTURING						VENDOR TOTAL:	730.29
77688236		01 GOLF CART PARTS	504100066402	07/22/24		67689	07/24/24	113.97	113.97
		02 GOLF CART PARTS	504000066409						56.98
									56.99
77690792		01 GOLF CART -STEERING SHAFT	504100066403	07/22/24		67723	08/01/24	189.96	189.96
									189.96
PENDL		PENDELTON TURF SUPPLY						VENDOR TOTAL:	303.93
9674		01 GOLF FUNGICIDE	504100076507	08/02/24		67758	08/13/24	315.60	315.60
		02 GOLF TURF MARKING PAINT	504100076500						200.00
									115.60
PEPSI		PEPSI COLA GEN. BOT.						VENDOR TOTAL:	315.60
50676013		01 BTL WATER	303000086634	07/01/24		67681	07/19/24	1,324.26	1,324.26
		02 BTL POP	303000086631						336.40
		03 5 GAL BIB	303000086631						426.30
		04 3 GAL BIB	303300086630						97.50
		05 3 GAL BIB	303000086630						183.06
		06 CO 2 TANK	303000086630						244.08
									36.92
PERFOR		PERFORMANCE FOODSERVICE						VENDOR TOTAL:	1,324.26
7611513		01 CREDIT-DAMAGED BURGERS	303000086613	06/20/24		67725	08/01/24	2,215.03	-92.52
									-92.52
7626681		01 MAYO	303000086629	07/10/24		67682	07/19/24	1,593.04	1,593.04
		02 SLICED PICKLES	303000086629						44.75
		03 COFFEE FILTERS	303000076550						43.54
		04 FRENCH FRIES	303000086617						21.03
		05 HAMBURGER BUNS	303000086613						65.92
		06 HOT DOGS	303000086615						33.83
		07 POPCORN CHICKEN	303000086616						510.10
		08 MOZZARELLA STICKS	303000086617						62.83
									65.20

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
7626681		09 CHICKEN STRIPS	303000086616	07/10/24	00006696	67682	07/19/24	1,593.04	1,593.04
		10 BRATS	303000086615		00006696				36.32
		11 HAMBURGERS	303000086613		00006696				315.00
		12 DELIVERY	303000086615		00006696				387.52
									7.00
7638004		01 TORTILLA SHELLS	303000086616	07/24/24	00006704	67725	08/01/24	2,215.03	2,358.56
		02 BBQ SAUCE	303000086629		00006704				29.46
		03 FRENCH FRIES	303000086617		00006704				35.68
		04 CHEESE CURDS	303000086617		00006704				32.96
		05 HOT DOGS	303000086615		00006704				107.44
		06 CHICKEN STRIPS	303000086616		00006704				765.15
		07 BRATS	303000086615		00006704				45.84
		08 HAMBURGERS	303000086613		00006704				315.00
		09 BBQ SCE/POTSALAD	303500086640		00006704				586.32
		10 NACHO TRAYS	207500046216		00006704				96.46
		11 2OZ PLASTIC CONT	303000076550		00006704				49.76
		12 PAPER TOWELS	303000076551		00006704				46.23
		13 NAPKINS	303000076550		00006704				47.14
		14 PAPER BOATS	303300076550		00006704				159.76
		15 DELIVERY	303000086615		00006704				34.36
									7.00
7639458		01 CREDIT-FRANKS MISSING	303000086615	07/25/24		67725	08/01/24	2,215.03	-51.01
									-51.01
									3,808.07
PIONEER MFG/PIONEER ATHLETICS								VENDOR TOTAL:	
INV-210221		01 SOCCER FIELD LINE PAINT	202100076524	07/25/24		67726	08/01/24	412.31	412.31
									412.31
REINDERS, INC.								VENDOR TOTAL:	
4302515-00		01 SPLICE KITS - IRRIG HEADS	504100076505	07/24/24		67727	08/01/24	359.54	47.12
									47.12
4302965-00		01 IRRIG REPL HEADS	504100076505	08/12/24		67759	08/13/24	358.66	358.66
									358.66
6056691-00		01 PULLEY-IDLER-SPACERS-MOWERS	101500066403	07/17/24		67727	08/01/24	359.54	312.42
		02 PULLEY-IDLER-SPACERS-MOWERS	504100066403						150.00
									162.42
								VENDOR TOTAL:	718.20

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RINGEN		RINGCENTRAL INC.							
	CD_000869470			07/21/24		67760	08/13/24	979.79	979.79
	01 TELEPHONE		101000096700						488.74
	02 TELEPHONE		201000096700						491.05
							VENDOR TOTAL:		979.79
RONDO		RONDO ENTERPRISES, INC.							
	186879	01 TRAILER-LIFT CRANK-SWIVEL STAN	101500066402	07/18/24		67728	08/01/24	141.71	91.95
	187096	01 TRUCK TOOLBOX	101500066402	07/26/24		67728	08/01/24	141.71	49.76
	187569	01 SWITCH-SALT SPREADER PLUG IN	101500066402	08/13/24		67761	08/13/24	38.95	38.95
							VENDOR TOTAL:		180.66
SHAW		SHAW SUBURBAN MEDIA							
	072410027030			07/31/24		67762	08/13/24	1,035.00	1,035.00
	01 DIGITAL ADS		101200046208						735.00
	02 DIGITAL ADS		101200046209						300.00
							VENDOR TOTAL:		1,035.00
SITE ONE		SITE ONE							
	1439599990-001			07/19/24		67690	07/24/24	936.00	936.00
	01 GOLF FAIRWAY FUNGICIDE		504100076507						
							VENDOR TOTAL:		936.00
SOU		SOUTHERN GLAZER'S WINE SPIRITS							
	1367314			07/09/24		67683	07/19/24	1,362.04	966.04
	01 LONG DRINK		303000086635						396.00
	02 MINT CHIP OLE SMOKEY		303000086636						189.00
	03 AMARETTO OLE SMOKEY		303000086636						94.50
	04 PEANUT BUTTER OLE SMOKEY		303000086636						94.50
	05 SCREWBALL WHISKEY		303000086636						168.00
	06 TENNESSEE MUD PIE OLE SMOKEY		303000086636						18.04
	07 DELIVERY		303000086636						6.00
							VENDOR TOTAL:		396.00
	1369541			07/10/24		67683	07/19/24	1,362.04	396.00
	01 LONG DRINK		303000086635						396.00

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								VENDOR TOTAL:	1,362.04
STAPLES		STAPLES BUSINESS ADVANTAGE							
	6009113628	01 BINDER CLIPS/ COPY PAPER	101000046200	08/10/24		67763	08/13/24	50.33	50.33
		02 BINDER CLIPS/ COPY PAPER	201000046200						25.16
									25.17
								VENDOR TOTAL:	50.33
SUP		SUPERIOR BEVERAGE							
	660707	01 BUDWEISER	303000086634	07/02/24		67691	07/24/24	1,183.40	1,183.40
		02 BUD LIGHT	303000086634						76.20
		03 STELLA	303000086634						190.50
		04 BUSCH LIGHT	303000086634						169.50
		05 TRANSFUSION	303000086635						213.20
		06 DELIVERY	303000086634						526.00
									8.00
	664024	01 STELLA	303000086634	07/17/24		67729	08/01/24	380.75	380.75
		02 KONA KEG	303000086634						84.75
		03 KEG RETURN	303000086634						192.00
		04 ARNOLD PALMER	303000086631						-60.00
		05 DELIVERY	303000086634						156.00
									8.00
	667385	01 BUSCH LIGHT	303000086634	07/31/24		67764	08/13/24	477.30	477.30
		02 MICHELOB ULTRA	303000086634						213.20
		03 312 BEER	303000086634						45.40
		04 BREEZY HUG BEER KEG	303000086634						55.70
		05 DELIVERY	303000086634						155.00
									8.00
								VENDOR TOTAL:	2,041.45
SYCASP		SYCAMORE SPORTS BOOSTERS							
	2024	01 FNBO CHALLENGE	101200046214	08/01/24		67775	08/20/24	500.00	500.00
									500.00
								VENDOR TOTAL:	500.00
T0000024		DOBBERSTEIN, MELISSA							
		OUTING TIP 7-26-24		08/02/24		67735	08/02/24	526.04	526.04
		01 GOODFELLOWS TIP	303000003090						523.00
		02 PATTY TIP REIMBURSEMENT	303000003090						3.04

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	CHK DATE	CHECK #	CHECK AMT	INVOICE AMT/ ITEM AMT
T0001333	HORN, BRENT	TIP IJGA 01 TIP IJGA TOURNAMENT	303000003090	08/12/24	08/12/24	67737	204.00	204.00
								204.00
								730.04
								VENDOR TOTAL:
T0001643	FAIVRE, FLORENCE	REIMBURSEMENT 01 CLOTHING REIMBURSEMENT	101200046215	07/30/24	07/30/24	67702	64.79	64.79
								64.79
								64.79
								VENDOR TOTAL:
T0001690	JIMMY JOHN'S	TIP IJGA 01 TIP IJGA TOURNAMNET	303000003090	08/12/24	08/12/24	67738	204.00	204.00
								204.00
								204.00
								VENDOR TOTAL:
T0001857	BENSON-TENNANT, BREE	7-24-24 01 PT EMPLOYEE APPRECIATION	101000046213	07/24/24	07/24/24	67692	1,200.00	1,200.00
								600.00
								600.00
								1,200.00
								VENDOR TOTAL:
T0001863	VALDE, KATHLEEN	REFUND 8-1-24 01 REFUND-TENNIS CLASSES	201000002150	08/01/24	08/01/24	67730	98.00	98.00
								98.00
								98.00
								VENDOR TOTAL:
T0001864	MINNIHAN, CINDY	REFUND 01 REFUND-ROOM RENTAL	201000002150	07/24/24	07/24/24	67693	135.00	135.00
								135.00
								135.00
								VENDOR TOTAL:
T0001865	ALLEN, SHAYLA	REFUND 01 REFUND-GYM PASS	201000002150	07/24/24	07/24/24	67694	62.24	62.24
								62.24
								62.24
								VENDOR TOTAL:
								62.24
								80.00
								80.00
								VENDOR TOTAL:

SYCAMORE PARK DISTRICT
PAID INVOICE LISTING

FROM 07/19/2024 TO 08/20/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
F0001866	FIELD, PAT								80.00
	REFUND	01 REFUND-TRACK PASS	201000002150	08/01/24		67731	08/01/24	67.96	67.96
									VENDOR TOTAL:
F0001867	JACKSON, DANA								67.96
	REFUND-SHELTER	01 REFUND-SHELTER	201000002150	08/01/24		67732	08/01/24	50.00	50.00
									VENDOR TOTAL:
F0001868	LYNCH, DALE								50.00
	REIMBURSEMENT	01 REIMB POWER WASHER HOSE	504000076500	08/06/24		67736	08/06/24	25.36	25.36
									VENDOR TOTAL:
F0001869	PHILLIPS, SAMANTHA								25.36
	REPL PAYROLL CHECK	01 REPL PAYROLL CK #43950	101000001001	08/12/24		67739	08/12/24	99.64	99.64
									VENDOR TOTAL:
F0001869	TOWN SQUARE PUBLICATIONS								99.64
	300839	01 ADS	101200046208	08/12/24		67765	08/13/24	990.00	990.00
									VENDOR TOTAL:
F0001869	TRUGREEN								990.00
	196297384	01 SOCCER FIELDS - WEED-N-FEED	202100076528	07/10/24		67733	08/01/24	1,022.44	1,022.44
									VENDOR TOTAL:
F0001869	TYLER ENTERPRISES								1,022.44
	68319	01 FUNGICIDE/INSECT - G.C.	504100076507	07/18/24		67734	08/01/24	2,651.00	694.00
									VENDOR TOTAL:
F0001869	GRUB CONTROL - ROUGH								694.00
	68371	01 GRUB CONTROL - ROUGH	504100076507	07/25/24		67734	08/01/24	2,651.00	198.00
									VENDOR TOTAL:

SYCAMORE PARK DISTRICT
 PAID INVOICE LISTING

FROM 07/19/2024 TO 08/20/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
68379	01	GREEN-FAIRWAY	504100076507	07/25/24		67734	08/01/24	2,651.00	1,600.00 1,600.00
68386	01	PRE-EMERGENT HERBICIDE-PARKS	101500076507	07/25/24		67734	08/01/24	2,651.00	159.00 159.00
68435	01	PARK-SC ROUNDUP-HERBICIDE	101500076507	07/31/24		67766	08/13/24	1,548.00	319.00 159.50 159.50
68444	02	PARK-SC ROUNDUP-HERBICIDE	202100076530	07/31/24		67766	08/13/24	1,548.00	1,000.00 500.00 500.00
68481	01	TURF FUNGICIDE - FERTILIZER	504100076506	08/12/24		67766	08/13/24	1,548.00	229.00 150.00 79.00
	02	TURF FUNGICIDE - FERTILIZER	504100076506						
								VENDOR TOTAL:	4,199.00
9969137323	01	DATA PLAN TABLETS	504100096700	07/25/24		67700	07/25/24	396.12	396.12 55.00 47.00 43.12 20.00 112.96 88.20 17.88 11.96
	02	DATA PLAN TABLETS	303000096700	07/15/24		67701	07/25/24	108.03	108.03 36.01 72.02
								VENDOR TOTAL:	108.03
44782	01	AG LIME - BALL FIELDS	202100076533	07/20/24		67696	07/24/24	289.37	289.37 289.37
								VENDOR TOTAL:	289.37

INVOICES DUE ON/BEFORE 08/22/2024

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
CINTA CINTAS CORPORATION #355								
4199461931	07/19/24	01	RAG & RUG SERVICE	101500056301			08/21/24	11.53
		02	RAG & RUG SERVICE	504100056301				11.54
		03	RAG & RUG SERVICE	201000056301				4.35
		04	RAG & RUG SERVICE	101000056301				4.35
			INVOICE TOTAL:					31.77
4199462032	07/19/24	01	RAG & RUG SERVICE	207500056301			08/21/24	47.77
			INVOICE TOTAL:					47.77
4199462057	07/19/24	01	RAG & RUG SERVICE	201000056301			08/21/24	19.88
			INVOICE TOTAL:					19.88
4200179801	07/26/24	01	RAG & RUG SERVICE	101500056301			08/21/24	11.53
		02	RAG & RUG SERVICE	504100056301				11.54
		03	RAG & RUG SERVICE	201000056301				4.35
		04	RAG & RUG SERVICE	101000056301				4.35
			INVOICE TOTAL:					31.77
4200179835	07/26/24	01	RAG & RUG SERVICE	201000056301			08/21/24	19.88
			INVOICE TOTAL:					19.88
4200179845	07/26/24	01	RAG & RUG SERVICE	207500056301			08/21/24	47.77
			INVOICE TOTAL:					47.77
4200891489	08/02/24	01	RAG & RUG SERVICE	207500056301			08/22/24	47.77
			INVOICE TOTAL:					47.77
4200891808	07/02/24	01	RAG & RUG SERVICE	101500056301			08/21/24	11.53
		02	RAG & RUG SERVICE	504100056301				11.54
		03	RAG & RUG SERVICE	201000056301				4.35
		04	RAG & RUG SERVICE	101000056301				4.35
			INVOICE TOTAL:					31.77
4200891859	08/02/24	01	RAG & RUG SERVICE	201000056301			08/22/24	19.88
			INVOICE TOTAL:					19.88

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
CINTA CINTAS CORPORATION #355								
4201616159	08/09/24	01	RAG & RUG SERVICE	101500056301			08/22/24	11.53
		02	RAG & RUG SERVICE	504100056301				11.54
		03	RAG & RUG SERVICE	201000056301				4.35
		04	RAG & RUG SERVICE	101000056301				4.35
			INVOICE TOTAL:					31.77
4201616192	08/09/24	01	RAG & RUG SERVICE	207500056301			08/22/24	47.77
			INVOICE TOTAL:					47.77
4201616222	08/09/24	01	RAG & RUG SERVICE	201000056301			08/22/24	19.88
			INVOICE TOTAL:					19.88
4202323861	08/16/24	01	RAG & RUG SERVICE	101500056301			08/22/24	11.53
		02	RAG & RUG SERVICE	504100056301				11.54
		03	RAG & RUG SERVICE	201000056301				4.35
		04	RAG & RUG SERVICE	101000056301				4.35
			INVOICE TOTAL:					31.77
4202323871	08/16/24	01	RAG & RUG SERVICE	201000056301			08/22/24	19.88
			INVOICE TOTAL:					19.88
4202323909	08/16/24	01	RAG & RUG SERVICE	207500056301			08/22/24	47.77
			INVOICE TOTAL:					47.77
			VENDOR TOTAL:					497.10
CINTA2 CINTAS CORP								
5222807924	07/30/24	01	1ST AID STOCK - CC	207500076513			08/22/24	49.03
			INVOICE TOTAL:					49.03
8406945117	08/02/24	01	1ST AID STOCK - CH	101500076513			08/22/24	6.03
		02	1ST AID STOCK - CH	202100076513				6.04
		03	1ST AID STOCK - MAINT	101500076513				20.31
		04	1ST AID STOCK - MAINT	202100076513				20.31
			INVOICE TOTAL:					52.69
			VENDOR TOTAL:					101.72

DATE: 08/22/24
 TIME: 11:12:51
 ID: AP441000.WOW

SYCAMORE PARK DISTRICT
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 08/22/2024

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
CITY	CITY OF SYCAMORE							
REFUND IMPACT	08/09/24	01	REFUND IMPACT FEES	321000003015			08/22/24	4,306.00
							INVOICE TOTAL:	4,306.00
							VENDOR TOTAL:	4,306.00
CMJ	CMJ TECHNOLOGIES, INC.							
19373	08/01/24	01	OFFICE 365	101000046206			08/21/24	382.88
		02	OFFICE 365	201000046206				382.87
		03	MONTHLY MAINT	101000056304				852.00
		04	MONTHLY MAINT	201000056304				852.00
							INVOICE TOTAL:	2,469.75
							VENDOR TOTAL:	2,469.75
COMMO	COMMONWEALTH EDISON							
6571075000-0724	08/06/24	01	BB CONC	303300096702			08/22/24	319.21
		02	POOL	518100096702				150.44
		03	MAINT	101500096702				60.63
		04	MAINT	504100096702				60.63
		05	CART BLDG	504000096702				49.76
		06	CLUBHOUSE	303000096702				218.75
		07	PROSHOP	504000096702				218.75
		08	ADMIN	101000096702				510.43
		09	ADMIN	201000096702				510.43
		10	ELECTRONIC SIGN	101000096702				21.25
		11	COMM CTR	207500096702				8,914.40
		12	ELECTRONIC SIGN	201000096702				21.25
							INVOICE TOTAL:	11,055.93
							VENDOR TOTAL:	11,055.93
DOTY	DOTY & SON CONCRETE PRODUCTS							
71609	08/09/24	01	DAMAGED MEMORIAL SLAT REPLACE	101500066404			08/22/24	100.00
							INVOICE TOTAL:	100.00
							VENDOR TOTAL:	100.00

INVOICES DUE ON/BEFORE 08/22/2024

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P. O. #	PROJECT	DUE DATE	ITEM AMT
ECO	ECOWATER SYSTEMS, INC.							
130856-080124	08/01/24	01	SALT	101000056300			08/22/24	22.68
		02	SALT	201000056300				22.67
			INVOICE TOTAL:					45.35
			VENDOR TOTAL:					45.35
GROUPPL	GROUP PLAN SOLUTIONS							
3713	07/31/24	01	COBRA/FSA - AUG	101000106801			08/22/24	48.25
		02	COBRA/FSA - AUG	201000106801				48.25
			INVOICE TOTAL:					96.50
			VENDOR TOTAL:					96.50
HARRG	HARRIS GOLF CARS SALES & SERVI							
01-378582	08/12/24	01	GOLF CART PARTS FOR REPAIR	504000066409			08/22/24	84.31
			INVOICE TOTAL:					84.31
			VENDOR TOTAL:					84.31
HOMER	HOMER INDUSTRIES							
S217461	08/14/24	01	BORDEN PARK PLAYGROUND MULCH	101500066407			08/22/24	1,600.00
			INVOICE TOTAL:					1,600.00
			VENDOR TOTAL:					1,600.00
INTEG	INTEGRA BUSINESS SYSTEMS, INC.							
INV114347	08/02/24	01	PRINTER/COPIER - PS	101000056304			08/22/24	18.69
		02	PRINTER/COPIER - PS	201000056304				18.70
			INVOICE TOTAL:					37.39
INV114348	08/02/24	01	PRINTER/COPIER - MAINT	101000056304			08/22/24	25.37
		02	PRINTER/COPIER - MAINT	201000056304				25.37
			INVOICE TOTAL:					50.74
INV114349	08/02/24	01	PRINTER/COPIER- CC	101000056304			08/22/24	45.56

SYCAMORE PARK DISTRICT
 DETAIL BOARD REPORT

DATE: 08/22/24
 TIME: 11:12:51
 ID: AP441000.WOW

INVOICES DUE ON/BEFORE 08/22/2024

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
INTEG	INTEGRA BUSINESS SYSTEMS, INC.							
INV114349	08/02/24	02	PRINTER/COPIER- CC	201000056304			08/22/24	45.57
							INVOICE TOTAL:	91.13
INV114350	08/02/24	01	PRINTER/COPIER - ADMIN	101000056304			08/22/24	21.29
		02	PRINTER/COPIER - ADMIN	201000056304				21.28
							INVOICE TOTAL:	42.57
							VENDOR TOTAL:	221.83
INTERS	INTERSTATE BATTERIES ROCKFORD							
300403249	08/05/24	01	BATTERIES-MOWERS-UTIL CARTS	202100066403			08/22/24	80.00
		02	BATTERIES-MOWERS-UTIL CARTS	101500066403				89.90
							INVOICE TOTAL:	169.90
300403440	08/20/24	01	GOLF CART BATTERY REPLACE	504000066409			08/22/24	133.95
							INVOICE TOTAL:	133.95
							VENDOR TOTAL:	303.85
JOEBERO	JOE BERO PLUMBING INC							
W01734	08/20/24	01	CH-MENS BATHROOM REPAIR	101000056300			08/22/24	202.50
							INVOICE TOTAL:	202.50
							VENDOR TOTAL:	202.50
MARS	M.A.R.S., INC.							
592976	08/08/24	01	PARKS-ZERO TURN STARTER	101500066403			08/22/24	170.00
							INVOICE TOTAL:	170.00
							VENDOR TOTAL:	170.00
MEL	MELIN'S LOCK & KEY							
27202	08/21/24	01	OLD SHOP DEADBOLT	504100066401			08/22/24	19.50
							INVOICE TOTAL:	19.50
							VENDOR TOTAL:	19.50

INVOICES DUE ON/BEFORE 08/22/2024

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
MENA MENARDS - SYCAMORE								
18748	07/30/24	01	SHOP HOSES-LINES-METAL BRACE	101500066403			08/22/24	9.60
						INVOICE TOTAL:		9.60
18756	07/30/24	01	RETURN - FUEL LINES	101500066403			08/22/24	-9.60
						INVOICE TOTAL:		-9.60
188916	08/02/24	01	SHOP ODOR CONTROL-DISH WASH	101500066401			08/22/24	24.67
						INVOICE TOTAL:		24.67
19271	08/09/24	01	GOLF CART REPAIR BOLTS	504000066409			08/22/24	12.84
						INVOICE TOTAL:		12.84
19395	08/12/24	01	GRAVEL-CONC MIX-FORM BOARDS	101500066404			08/22/24	102.04
		02	GRAVEL-CONC MIX-FORM BOARDS	101500066401				100.00
		03	GRAVEL-CONC MIX-FORM BOARDS	202100066404				70.00
						INVOICE TOTAL:		272.04
19525	08/14/24	01	KLEENEX - CC	207500076500			08/22/24	13.58
						INVOICE TOTAL:		13.58
195889	08/15/24	01	BIRD SPIKES - SOCCER	202100076500			08/22/24	49.20
						INVOICE TOTAL:		49.20
						VENDOR TOTAL:		372.33
PDRMA PDRMA								
JULY 2024								
	08/22/24	01	HEALTH INS PREM	101000106801			08/22/24	5,897.89
		02	HEALTH INS PREM	101500106801				2,529.35
		03	HEALTH INS PREM	504100106801				3,036.53
		04	HEALTH INS PREM	504000106801				946.35
		05	HEALTH INS PREM	201000106801				7,687.97
		06	HEALTH INS PREM	202100106801				6,767.43
		07	HEALTH INS PREM	207500106801				1,019.57
		08	HEALTH INS PREM	303000106801				610.72
						INVOICE TOTAL:		28,495.81
						VENDOR TOTAL:		28,495.81

INVOICES DUE ON/BEFORE 08/22/2024

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
PENDL	PENDELTON TURF SUPPLY							
9789	08/15/24	01	GOLF GREENS WETTING AGENT	504100076507			08/22/24	356.40
							INVOICE TOTAL:	356.40
							VENDOR TOTAL:	356.40
R&R	R & R PRODUCTS INC.							
CD2940198	08/02/24	01	GOLF BALL WASHER TABLETS	504100076500			08/22/24	111.92
							INVOICE TOTAL:	111.92
							VENDOR TOTAL:	111.92
REIN	REINDERS, INC.							
6058591-00	08/13/24	01	HYDRAULIC HOSES	101500066403			08/22/24	297.07
		02	HYDRAULIC HOSES	202100066403				297.07
		03	HYDRAULIC HOSES	504100066403				297.08
							INVOICE TOTAL:	891.22
							VENDOR TOTAL:	891.22
SOFT	SOFT WATER CITY							
2652-0724	07/31/24	01	RENT-WATER-CUPS	101500076500			08/22/24	140.14
							INVOICE TOTAL:	140.14
							VENDOR TOTAL:	140.14
STAPLES	STAPLES BUSINESS ADVANTAGE							
6005059448	06/20/24	01	TOILET PAPER - CC	207500076510			08/22/24	77.44
		02	TOILET PAPER - CH	303000076510				77.44
		03	TOILET PAPER - BB	202100076510				77.44
							INVOICE TOTAL:	232.32
6008701473	07/30/24	01	TOIILET PAPER - CC	207500076510			08/22/24	116.16
		02	TOIILET PAPER - CH	303000076510				38.72
							INVOICE TOTAL:	154.88

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
STAPLES STAPLES BUSINESS ADVANTAGE								
6009563800	08/17/24	01	CARD STOCK	207500046200			08/22/24	21.66
		02	CALENDAR/PANNERS	101000046200				92.38
		03	CALENDAR/PANNERS	201000046200				92.38
						INVOICE TOTAL:		206.42
6009563802	08/17/24	01	CHAIR - JO	101000046201			08/22/24	64.99
		02	CHAIR - JO	201000046201				65.00
		03	CHAIR - SARAH	201000046201				145.00
		04	CHAIR - SARAH	101000046201				144.99
						INVOICE TOTAL:		419.98
						VENDOR TOTAL:		1,013.60
SYCROT SYCAMORE ROTARY CLUB								
1953	08/13/24	01	1ST QTR DUES	101000046204			08/22/24	95.00
		02	1ST QTR DUES	201000046204				95.00
						INVOICE TOTAL:		190.00
						VENDOR TOTAL:		190.00
T0000021	DONAHOE, JEFF							
BOOTS REIMB	08/22/24	01	BOOTS REIMBURSEMENT	101500046215			08/22/24	50.00
						INVOICE TOTAL:		50.00
						VENDOR TOTAL:		50.00
T0001870	RICH, STEFANIE							
REFUND	08/22/24	01	REFUND	201000002150			08/22/24	60.00
						INVOICE TOTAL:		60.00
						VENDOR TOTAL:		60.00
THEW-T	THE W-T GROUP, LLC							
58269	07/31/24	01	ADA AUDIT	221000076500			08/22/24	3,060.00
						INVOICE TOTAL:		3,060.00
						VENDOR TOTAL:		3,060.00

INVOICES DUE ON/BEFORE 08/22/2024

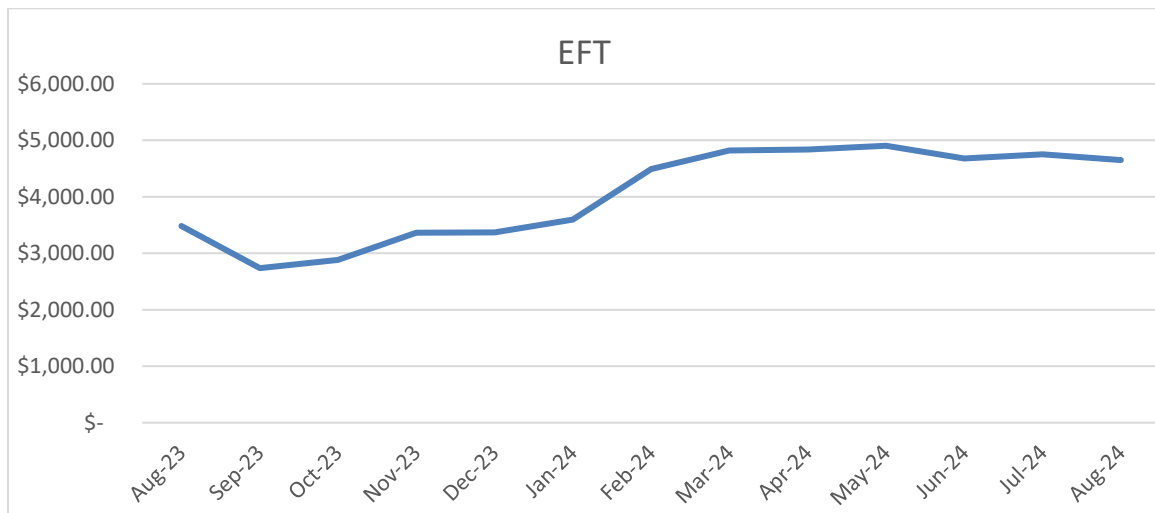
INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
198369812	08/14/24	01	NEW BB FIELD WEED TREATMENT	202100076527			08/22/24	364.00
							INVOICE TOTAL:	364.00
							VENDOR TOTAL:	364.00
TYLER TYLER ENTERPRISES								
68567	08/15/24	01	FAIRWAY FNGICIDE	504100076507			08/22/24	1,680.00
							INVOICE TOTAL:	1,680.00
68568	08/15/24	01	GOLF FUNGICIDE - TANK DEFOAMER	504100076507			08/22/24	1,702.00
							INVOICE TOTAL:	1,702.00
							VENDOR TOTAL:	3,382.00
UNUM UNUM LIFE INSURANCE								
043996-001 0824	08/22/24	01	STD INS PREM	101000106801			08/22/24	55.00
		02	STD INS PREM	101500106801				47.00
		03	STD INS PREM	504100106801				43.12
		04	STD INS PREM	504000106801				20.00
		05	STD INS PREM	201000106801				112.96
		06	STD INS PREM	202100106801				88.20
		07	STD INS PREM	207500106801				17.88
		08	STD INS PREM	303000106801				11.96
							INVOICE TOTAL:	396.12
							VENDOR TOTAL:	396.12
WARE WAREHOUSE DIRECT BUSINESS								
5772811-0	08/14/24	01	GLOVES	207500076510			08/22/24	46.45
							INVOICE TOTAL:	46.45
5772908-0	08/14/24	01	MULTIFOLD TOWLS - CC	207500076510			08/22/24	55.06
		02	MULTIFOLD TOWLS - MAINT	101000076510				13.76
		03	MULTIFOLD TOWLS - MAINT	201000076510				13.77
							INVOICE TOTAL:	82.59
							VENDOR TOTAL:	129.04
TOTAL ALL INVOICES:								61,788.05

Interim # 76,517.20
 New # 61,788.05
Total # 138,305.25

To: Board of Commissioners
 From: Jackie Hienbuecher
 Subject: Monthly Report
 Date: August 27, 2024

Administrative Initiatives (8/1/24 – 8/31/24)

- Attended scheduled Board and leadership meetings.
- Installment billing for Pathway Fitness memberships and passes. The August installment was for 211 individuals, an increase of 1 from July. The monthly installment was \$4,484.60 (\$68.60 decrease) processed through credit cards and \$164 (\$35.00 decrease) through ACH transactions. There were 11 households whose credit cards did not process (\$354.00) due to declined credit cards. Following up on each of these and processing the transactions when possible.



- Continued to monitor new household accounts on Rectrac for residency and process refund for those that registered as non-resident when they should be resident. Updated database with new addresses that are in-district.
- Assisted staff with technology problems/concerns/needs with assistance from CMJ when necessary. Topics: email updates; power shutdown for connecting solar; begin updating card readers in concessions
- Prepared monthly sales tax returns.
- Filed monthly IMRF earnings and submitted payment.
- Submitted monthly state unemployment report.
- Submitted payroll direct deposit files for processing and scheduled transfer of funds.
- Processed monthly bills for payment.
- Performed criminal background checks on new hires and volunteers.
- Reviewed visa receipts and posting to general ledger.
- Performed Bank reconciliations and posted related entries.
- Reviewed property tax installment. Recorded transfer of IMRF/SS levy to appropriate funds.

- Reviewed scholarship request.
- Participated in the following webinars:
 - PDRMA Health Happenings Webinar
 - Illinois Park District Tax Levy Preparation
- HR related items:
 - Worked on looking for a new provider to administer the District's Flex Spending Account and COBRA.
- Approved requisitions for golf and concessions.
- Began working on password keeper file.
- Provided leadership team with monthly financial statements with comments to review.
- Update impact fee spreadsheet. Found where city incorrectly paid us on three parcels. Contacted the city and arranged to return payment.
- Meet with representative from Paycom.

Administrative Initiatives (9/1/24 – 9/30/24)

- Attend scheduled Leadership and Board meetings.
- Submit monthly state unemployment report.
- Prepare and file monthly Sales Tax Return.
- File monthly IMRF earnings and submit payment.
- Monthly bank reconciliation.
- Process monthly ACH EFT for memberships/passes. Review credit card and assist in collection of declined transactions.
- Review scholarship requests as submitted.
- Work with CMJ on technology as needed. Annual meeting to discuss 2025 needs and updates.
- Path Essentials Webinar.
- Continue work on password keeper file. To be completed in November.
- Provide MSI Training to staff in need.
- Prepare audit RFP.
- Look into reducing costs with Frontier. Confirming what lines may still be needed for alarm systems.
- Contact DCCF regarding transferring of remaining Action 2020 Fund.
- Begin work on health plan for 2025.
- Begin work on 2025 Capital Budget.
- Begin evaluations.
- Begin preparations of 2025 Operating Budget worksheets.

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Corporate Fund (10)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2023 YTD Actual</u>	<u>Variance</u>
Revenues					
Administration	58,556.98	1,016,406.65	1,779,832	1,071,935.03	-5.2% (1)
Marketing	800.00	2,800.00	1,200	1,200.00	133.3%
Parks	1,818.59	14,271.02	24,967	15,707.29	-9.1% (2)
Total Revenues	61,175.57	1,033,477.67	1,805,999	1,088,842.32	-5.1%
Expenses					
Administration	34,016.26	460,759.23	1,344,621	512,155.27	-10.0% (3)
Marketing	3,160.92	30,645.73	47,678	33,750.34	-9.2%
Parks	30,746.60	195,024.63	386,510	195,993.09	-0.5%
Total Expenses	67,923.78	686,429.59	1,778,809	741,898.70	-7.5%
Total Fund Revenues	61,175.57	1,033,477.67	1,805,999	1,088,842.32	-5.1%
Total Fund Expenses	67,923.78	686,429.59	1,778,809	741,898.70	-7.5%
Surplus (Deficit)	(6,748.21)	347,048.08	27,190	346,943.62	0.0%

(1) Replacement taxes lower in 2024 42.1% \$44,445. 2023 misc income higher 98.3% \$29,500 due to sale of surplus equip, sale of Merry Oaks property and refund. Also received in 2023 insurance proceeds \$8,054 for clubhouse.

(2) Dog park revenue down 4.2% \$255. Remaining is transfer of levy to cover payroll taxes.

(3) 2023 expenses higher primarily due to expenses related to Clubhouse flooding (\$30,393) and prof fees (\$13,218)

Recreation Fund (20)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2023 YTD Actual</u>	
Revenues					
Administration	28,108.82	634,729.29	1,128,124	606,036.14	4.7% (1)
Sports Complex	633.00	769.00	42,008	10,991.00	-93.0% (4)
Sports Complex Maintenance	2,674.00	20,393.99	36,280	20,612.22	-1.1%
Programs-Youth	1,465.38	26,158.52	33,829	29,161.93	-10.3% (2)
Programs-Tweens	320.00	3,638.69	3,254	(450.00)	-908.6% (2)
Programs-Adult	774.80	10,587.06	14,453	10,534.95	0.5% (2)
Programs-Nature	-	-	720	990.00	-100.0% (2)
Programs-Leagues	(90.96)	10,626.20	33,467	8,066.67	31.7% (2)
Programs-Youth Athletics	(2,537.91)	24,555.46	47,616	37,593.25	-34.7% (2)
Programs-Fitness	1,011.37	19,311.54	37,755	17,619.69	9.6% (2)
Programs-Early Childhood	160.00	1,790.91	5,570	3,523.47	-49.2% (2)
Programs-Dance	113.48	1,878.96	2,775	1,531.25	22.7% (2)
Programs-Special Events	3,936.40	12,401.31	12,234	10,849.69	14.3% (2)
Programs-Community Events	3,038.73	11,251.74	15,193	13,628.45	-17.4% (2)
Brochure	-	1,000.00	1,500	1,000.00	0.0%
Weight Room	11,678.64	91,719.54	132,806	70,726.50	29.7% (3)
Community Center	7,399.10	63,719.88	88,092	59,150.55	7.7% (3)
		-			
Total Revenues	58,684.85	934,532.09	1,635,676	901,565.76	3.7%

(1) 2024 Property taxes received YTD is greater than 2023 4.5% \$25,474; Interest 50.5% \$6,813

(2) Revenue from programs decreased 8.2%, \$10,849 compared to 2023.

(3) Current YTD Compared to Annual Budget/Compared to 2023 YTD

Pathway Fitness Membership 69.49% / 123.84%

Pathway Fitness Pass 73.96% / 137.11%

Track Only Pass 57.08% / 141.79%

Pre-pay Card -

Program Fees -

Daily Admission Fee 62.77% / 81.23%

Current YTD Compared to Annual Budget/Compared to 2023 YTD

Open Gym Daily 72.52% / 108.73%

Open Gym Membership 61.91% / 105.47%

Rentals 82.85% / 103.64%

(4) In 2023, fees were collected for Spring AYSO and Sycos Moms Rock Tournament.

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Expenses

Administration	44,097.47	344,114.73	611,312	324,711.68	6.0%	(3)
Sports Complex	-	-	-	-	#DIV/0!	
Sports Complex Maintenance	39,473.86	279,183.34	514,329	278,641.77	0.2%	
Programs-Youth	2,855.33	11,074.27	18,967	14,138.17	-21.7%	(1)
Programs-Tweens	-	1,258.41	1,575	-	#DIV/0!	(1)
Programs-Adult	210.19	3,974.98	7,168	3,314.67	19.9%	(1)
Programs-Nature	-	-	600	499.98	-100.0%	(1)
Programs-Leagues	1,101.48	11,187.64	22,750	8,168.81	37.0%	(1)
Programs-Youth Athletics	6,586.06	14,385.23	29,801	18,152.23	-20.8%	(1)
Programs-Fitness	894.87	11,879.70	30,352	10,802.35	10.0%	(1)
Programs-Early Childhood	7.49	596.47	3,661	2,365.65	-74.8%	(1)
Programs-Dance	143.23	584.21	1,177	499.73	16.9%	(1)
Programs-Special Events	1,042.82	3,417.91	5,065	4,844.33	-29.4%	(1)
Programs-Community Events	1,786.56	13,661.99	15,120	14,082.64	-3.0%	(1)
Brochure	1,927.89	11,299.96	29,600	11,088.04	1.9%	
Weight Room	-	3,756.12	8,730	4,776.57	-21.4%	
Community Center	23,726.45	168,915.64	311,489	148,626.51	13.7%	(2)
Total Expenses	123,853.70	879,290.60	1,611,696	844,713.13	4.1%	
Total Fund Revenues	58,684.85	934,532.09	1,635,676	901,565.76	3.7%	
Total Fund Expenses	123,853.70	879,290.60	1,611,696	844,713.13	4.1%	
Surplus (Deficit)	(65,168.85)	55,241.49	23,980	56,852.63	-2.8%	

(1) Expenses for programs decreased 6.3%, \$4,848 compared to 2023. (All Star Sports)

(2) Electricity at CC up 44.9% \$15,516. (Jan 2023 was last month before rate increase). Customer service staff higher 11.8% \$7,667.

(3) 2024 PT wages/taxes higher 117.0% \$7,295 due to recreation assistant and pt custodian more hours in 2024.

Donations (21)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2023 YTD Actual</u>	
Revenues					
Administration	924.10	7,901.87	75,000	4,958.87	59.3%
Total Revenues	924.10	7,901.87	75,000	4,958.87	59.3%
Expenses					
Administration	-	-	279,300	-	#DIV/0!
Total Expenses	-	-	279,300	-	#DIV/0!
Total Fund Revenues	924.10	7,901.87	75,000	4,958.87	59.3%
Total Fund Expenses	-	-	279,300	-	#DIV/0!
Surplus (Deficit)	924.10	7,901.87	(204,300)	4,958.87	59.3%

Special Recreation (22)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2023 YTD Actual</u>	
Revenues					
Administration	6,853.84	153,201.00	265,000	135,044.31	13.4%
Total Revenues	6,853.84	153,201.00	265,000	135,044.31	13.4%
Expenses					
Administration	4,316.03	94,626.67	470,000	65,187.74	45.2% (1)
Total Expenses	4,316.03	94,626.67	470,000	65,187.74	45.2%
Total Fund Revenues	6,853.84	153,201.00	265,000	135,044.31	13.4%
Total Fund Expenses	4,316.03	94,626.67	470,000	65,187.74	45.2%
Surplus (Deficit)	2,537.81	58,574.33	(205,000)	69,856.57	-16.2%

(1) ADA Audit in 2024

Sycamore Park District
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Insurance (23)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2023 YTD Actual</u>	
Revenues					
Administration	1,262.13	30,460.28	54,000	35,830.38	-15.0%
Total Revenues	1,262.13	30,460.28	54,000	35,830.38	-15.0%
Expenses					
Administration	35,933.04	35,933.04	73,866	31,322.64	14.7%
Total Expenses	35,933.04	35,933.04	73,866	31,322.64	14.7%
Total Fund Revenues	1,262.13	30,460.28	54,000	35,830.38	-15.0%
Total Fund Expenses	35,933.04	35,933.04	73,866	31,322.64	14.7%
Surplus (Deficit)	(34,670.91)	(5,472.76)	(19,866)	4,507.74	-221.4%

Audit (24)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2023 YTD Actual</u>	
Revenues					
Administration	346.77	9,272.89	16,050	8,870.88	4.5%
Total Revenues	346.77	9,272.89	16,050	8,870.88	4.5%
Expenses					
Administration	-	15,670.00	16,050	17,080.00	-8.3%
Total Expenses	-	15,670.00	16,050	17,080.00	-8.3%
Total Fund Revenues	346.77	9,272.89	16,050	8,870.88	4.5%
Total Fund Expenses	-	15,670.00	16,050	17,080.00	-8.3%
Surplus (Deficit)	346.77	(6,397.11)	-	(8,209.12)	-22.1%

Paving & Lighting (25)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2023 YTD Actual</u>	
Revenues					
Administration	875.92	16,005.04	26,500	14,853.21	7.8%
Total Revenues	875.92	16,005.04	26,500	14,853.21	7.8%
Expenses					
Administration	-	-	100,000	-	#DIV/0!
Total Expenses	-	-	100,000	-	#DIV/0!
Total Fund Revenues	875.92	16,005.04	26,500	14,853.21	
Total Fund Expenses	-	-	100,000	-	
Surplus (Deficit)	875.92	16,005.04	(73,500)	14,853.21	

Park Police (26)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2023 YTD Actual</u>	
Revenues					
Administration	153.69	3,572.62	6,509	3,030.73	17.9%
Total Revenues	153.69	3,572.62	6,509	3,030.73	17.9%
Expenses					
Administration	224.66	2,228.67	6,588	3,292.28	-32.3%
Total Expenses	224.66	2,228.67	6,588	3,292.28	-32.3%
Total Fund Revenues	153.69	3,572.62	6,509	3,030.73	17.9%
Total Fund Expenses	224.66	2,228.67	6,588	3,292.28	
Surplus (Deficit)	(70.97)	1,343.95	(79)	(261.55)	-613.8%

IMRF (27)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2023 YTD Actual</u>	
Revenues					
Administration	1,279.97	35,808.89	65,000	42,662.53	-16.1%
Total Revenues	1,279.97	35,808.89	65,000	42,662.53	-16.1%
Expenses					
Administration	5,480.61	40,297.98	69,489	45,150.17	-10.7%
Total Expenses	5,480.61	40,297.98	69,489	45,150.17	-10.7%
Total Fund Revenues	1,279.97	35,808.89	65,000	42,662.53	-16.1%
Total Fund Expenses	5,480.61	40,297.98	69,489	45,150.17	-10.7%
Surplus (Deficit)	(4,200.64)	(4,489.09)	(4,489)	(2,487.64)	

Social Security (28)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2023 YTD Actual</u>	
Revenues					
Administration	2,519.12	70,475.72	128,000	62,860.26	12.1%
Total Revenues	2,519.12	70,475.72	128,000	62,860.26	12.1%
Expenses					
Administration	9,868.83	70,475.72	128,000	62,860.26	12.1%
Total Expenses	9,868.83	70,475.72	128,000	62,860.26	12.1%
Total Fund Revenues	2,519.12	70,475.72	128,000	62,860.26	12.1%
Total Fund Expenses	9,868.83	70,475.72	128,000	62,860.26	12.1%
Surplus (Deficit)	(7,349.71)	-	-	-	

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Concessions (30)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2023 YTD Actual</u>	
Revenues					
Clubhouse Concessions	23,060.85	67,270.43	95,478	52,482.22	28.2% (2)
Beverage Cart	3,820.48	9,488.25	11,465	6,494.95	46.1%
Sports Complex Concessions	1,237.49	53,301.47	65,326	57,748.53	-7.7% (3)
Pool Concessions	-	-	-	-	#DIV/0!
Catering	2,525.00	20,084.40	24,870	10,891.64	84.4% (1)
	<u>30,643.82</u>	<u>150,144.55</u>	<u>197,139</u>	<u>127,617.34</u>	<u>17.7%</u>
Total Revenues					
Expenses					
Clubhouse Concessions	21,106.30	70,131.37	119,861	65,275.55	7.4%
Beverage Cart	3,378.44	7,711.26	10,780	5,552.15	38.9%
Sports Complex Concessions	9,907.40	47,791.30	58,565	42,658.20	12.0%
Pool Concessions	-	-	-	-	#DIV/0!
Catering	430.60	5,621.62	8,058	3,245.08	73.2% (1)
	<u>34,822.74</u>	<u>131,255.55</u>	<u>197,264</u>	<u>116,730.98</u>	<u>12.4%</u>
Total Expenses					
Total Fund Revenues	30,643.82	150,144.55	197,139	127,617.34	17.7%
Total Fund Expenses	34,822.74	131,255.55	197,264	116,730.98	12.4%
Surplus (Deficit)	(4,178.92)	18,889.00	(125)	10,886.36	73.5%

(1) Increase in room rentals and catering. (Lions and Kiwanis)

(2) Golf course/clubhouse opened earlier in 2024.

(3) Friday of Storm Dayz tournament (2024) was rained out.

Sycamore Park District
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Developer Contributions (32)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2023 YTD Actual</u>	
Revenues					
Administration	2,761.06	30,848.41	16,500	6,879.29	348.4% (1)
Total Revenues	2,761.06	30,848.41	16,500	6,879.29	348.4%
Expenses					
Administration	-	-	76,000	-	#DIV/0!
Total Expenses	-	-	76,000	-	#DIV/0!
Total Fund Revenues	2,761.06	30,848.41	16,500	6,879.29	348.4%
Total Fund Expenses	-	-	76,000	-	#DIV/0!
Surplus (Deficit)	2,761.06	30,848.41	(59,500)	6,879.29	348.4%

(1) Impact Fees

Sycamore Park District
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Golf Course (50)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2023 YTD Actual</u>	
Revenues					
Golf Operations	118,507.58	568,206.43	662,066	514,027.40	10.5% (2)
Golf Maintenance	1,810.98	12,008.79	21,156	11,867.55	1.2%
Total Revenues	120,318.56	580,215.22	683,222	525,894.95	10.3%
Expenses					
Golf Operations	34,660.97	190,222.47	296,261	171,155.03	11.1% (1)
Golf Maintenance	27,836.00	196,644.03	357,382	196,291.74	0.2%
Total Expenses	62,496.97	386,866.50	653,643	367,446.77	5.3%
Total Fund Revenues	120,318.56	580,215.22	683,222	525,894.95	10.3%
Total Fund Expenses	62,496.97	386,866.50	653,643	367,446.77	5.3%
Surplus (Deficit)	57,821.59	193,348.72	29,579	158,448.18	22.0%

(1) Final payout of retired Supt of Golf 4 weeks vacation. Lighting repairs in pro shop. Wages (excluding Supt of Golf) have increased 16.6%, \$7,351.

(2) Compare YTD Actual to Annual Budget / 2023 YTD Actual

Daily Greens Fees	75.07% / 105.67%
Golf Events & Misc	124.93% / 127.82%
Lessons	98.35% / 101.47%
Carts	77.34% / 110.85%
Season passes	116.78% / 115.31%
Pro shop sales	78.53% / 105.35%

Course opened earlier in 2024.

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Aquatics (51)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2023 YTD Actual</u>	
Revenues					
Pool	-	-	-	-	#DIV/0!
Swim Lessons	-	-	-	-	
Splashpad	3,957.00	10,468.00	19,725	12,415.00	-15.7%
Total Revenues	3,957.00	10,468.00	19,725	12,415.00	-15.7%
Expenses					
Pool	-	-	-	-	#DIV/0!
Aquatics Maintenance	647.54	5,654.67	10,600	5,410.73	4.5%
Swim Lessons	-	-	-	-	
Splashpad	159.79	183.42	800	501.50	-63.4%
Total Expenses	807.33	5,838.09	11,400	5,912.23	-1.3%
Total Fund Revenues	3,957.00	10,468.00	19,725	12,415.00	-15.7%
Total Fund Expenses	807.33	5,838.09	11,400	5,912.23	-1.3%
Surplus (Deficit)	3,149.67	4,629.91	8,325	6,502.77	-28.8%

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Debt Service (60)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2023 YTD Actual</u>	
Revenues					
Administration	<u>16,426.93</u>	<u>404,395.56</u>	<u>717,676</u>	<u>380,898.52</u>	6.2%
Total Revenues	16,426.93	404,395.56	717,676	380,898.52	6.2%
Expenses					
Administration	<u>-</u>	<u>1,230.00</u>	<u>715,680</u>	<u>2,490.00</u>	-50.6%
Total Expenses	-	1,230.00	715,680	2,490.00	-50.6%
Total Fund Revenues	16,426.93	404,395.56	717,676	380,898.52	6.2%
Total Fund Expenses	-	1,230.00	715,680	2,490.00	-50.6%
Surplus (Deficit)	16,426.93	403,165.56	1,996	378,408.52	6.5%

Capital Projects (70)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2023 YTD Actual</u>	
Revenues					
Administration	<u>572.55</u>	<u>149,715.08</u>	<u>1,048,412</u>	<u>131,680.63</u>	13.7%
Total Revenues	572.55	149,715.08	1,048,412	131,680.63	13.7%
Expenses					
Administration	<u>-</u>	<u>418,966.62</u>	<u>1,111,230</u>	<u>247,273.84</u>	69.4%
Total Expenses	-	418,966.62	1,111,230	247,273.84	69.4%
Total Fund Revenues	572.55	149,715.08	1,048,412	131,680.63	13.7%
Total Fund Expenses	-	418,966.62	1,111,230	247,273.84	69.4%
Surplus (Deficit)	572.55	(269,251.54)	(62,818)	(115,593.21)	132.9%

Sycamore Park District
Summarized Revenue & Expense Report
Period ended July 31, 2024

Action 2020 (71)

<u>Department</u>	<u>July Actual</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>2023 YTD Actual</u>	
Revenues					
Administration	280.62	5,302.84	269,000	3,550.82	49.3%
Total Revenues	280.62	5,302.84	269,000	3,550.82	49.3%
Expenses					
Administration	4,645.00	168,945.00	300,000	191,303.40	-11.7%
Total Expenses	4,645.00	168,945.00	300,000	191,303.40	-11.7%
Total Fund Revenues	280.62	5,302.84	269,000	3,550.82	49.3%
Total Fund Expenses	4,645.00	168,945.00	300,000	191,303.40	-11.7%
Surplus (Deficit)	(4,364.38)	(163,642.16)	(31,000)	(187,752.58)	-12.8%
Total Fund Revenues	309,036.50	3,625,797.73	7,029,408	3,487,455.80	
Total Fund Expenses	350,372.69	2,938,054.03	7,599,015	2,742,662.14	
Surplus (Deficit)	(41,336.19)	687,743.70	(569,607)	744,793.66	

Sycamore Park District
Fund Balances

	audited 1/1/2024	Revenues	Expenses	audited 7/31/2024	7/31/2024 Cash balance
10 Corporate	1,188,719.66	1,033,477.67	686,429.59	1,535,767.74	1,538,388.70
20 Recreation	835,131.81	934,532.09	879,290.60	890,373.30	912,587.66
21 Donations	232,840.51	7,901.87	-	240,742.38	240,742.38
22 Special Recreation	355,731.27	153,201.00	94,626.67	414,305.60	414,305.60
23 Insurance	61,999.43	30,460.28	35,933.04	56,526.67	56,526.67
24 Audit	11,451.53	9,272.89	15,670.00	5,054.42	5,054.42
25 Paving & Lighting	74,784.84	16,005.04	-	90,789.88	90,789.88
26 Park Police	3,751.75	3,572.62	2,228.67	5,095.70	5,185.58
27 IMRF	4,489.09	35,808.89	40,297.98	-	-
28 Social Security	-	70,475.72	70,475.72	-	-
30 Concessions	73,078.15	150,144.55	131,255.55	91,967.15	85,189.73
32 Developer Contributions	76,414.93	30,848.41	-	107,263.34	107,263.34
50 Golf	217,911.69	580,215.22	386,866.50	411,260.41	438,993.03
51 Aquatics	(66,366.35)	10,468.00	5,838.09	(61,736.44)	(61,736.44)
60 Debt Service	118,893.47	404,395.56	1,230.00	522,059.03	522,059.03
70 Capital Projects	522,506.96	149,715.08	418,966.62	253,255.42	135,607.40
71 Action 2020	329,320.98	5,302.84	168,945.00	165,678.82	66,463.85
	4,040,659.72	3,625,797.73	2,938,054.03	4,728,403.42	4,557,420.83
		-	-		

Summary of depository accounts as of

8/21/2024

<u>Location</u>	<u>Balance</u>	<u>Interest</u>
Old National Bank	509,775.03	3.76
Resource Bank	204,878.35	1.41
IPDLAF	3,891,352.46	5.15
DCCF - Action 2020	69,273.36	
Dekalb Co. Community Foundation	23,531.84	
	<u>4,698,811.04</u>	

To: Board of Commissioners
 From: Lisa Metcalf, Superintendent of Recreation Services and Recreation Staff
 Subject: Monthly Report
 Date: August 27, 2024

Administrative Initiatives (8/1/24-8/31/24)

Superintendent Metcalf

- Attended scheduled leadership, staff, and Board meetings.
- Current active memberships/passes: 298 Pathway Fitness 24/7 Memberships, 269 Pathway Fitness Passes, 73 Track 24/7 Memberships, 231 Track Passes, and 340 Open Gym Passes.
- Splash Fountain 15-Visit Pre-Paid Cards sold to date: 27
- Helped work Junk In Your Truck event.
- OSCAR finished up their summer coming to our splash pad. Attended 11 days throughout the summer.
- Attended the KSRA Foundation Board Meeting.
- Participated in a Safety Coordinator Update Webinar through PDRMA.
- Splash Fountain will close on Sunday, September 1.
- Continue to work in RecTrac to update things as new things get added and changed.

Food and Beverage Manager Dobberstein

- Did vending for July selling \$220.00 in product.
- Had total of 1 Birthday Packages at the community center.
- Had 6 Multi-Purpose Room rentals for August. With 1 being a double rental.
- Had 1 splash pad rental for August.
- Had 2 Riverview Room rentals for August.
- Hosted Junk in Your Trunk with 42 vendors. Great turnout extremely hot day.
- Opened Soccer concessions for fall season.
- Attended Pumpkin Fest Committee meeting for August.
- Held Goodfellows Outing doing over \$1500 in sales plus \$1500 for the dinner.
- Held first Sycamore High School Golf Tournament for the year.

Recreation Supervisor Hoblit

- ASI sports tournaments were canceled.
- Registration started for fall classes.
- Drop In Pickleball has maintained good numbers averaging 8-12 participants each morning and M, W, F afternoons.

Recreation Supervisor Turner

- Completed all summer camps and programs
- Finished with hiring and training of new youth instructors for the Fall season
- Began enrollments for the Fall season
- Represented the park district as a volunteer for the Ribs, Rhythm, and Brews Fest put on by the chamber of commerce

See attached daily, monthly, and annual facility usage comparison charts.

Administrative Initiatives (9/1/24-9/30/24)

Superintendent Metcalf

- Will have our regular Rec Staff Meeting.
- Will attend a workshop on “Your Role as a Safety Coordinator” for PDRMA.
- Fall programs will start.
- Will participate in the IPRF Golf Outing.

Food and Beverage Manager Dobberstein

- Continue to do birthday bookings.
- Continue to do bookings.
- Continue to investigate food truck/trailer for sports and concert and other events.
- Need to work towards getting permanent structure at the new ball fields.
- Working with Kiwanis for Pumpkin Roll Down.

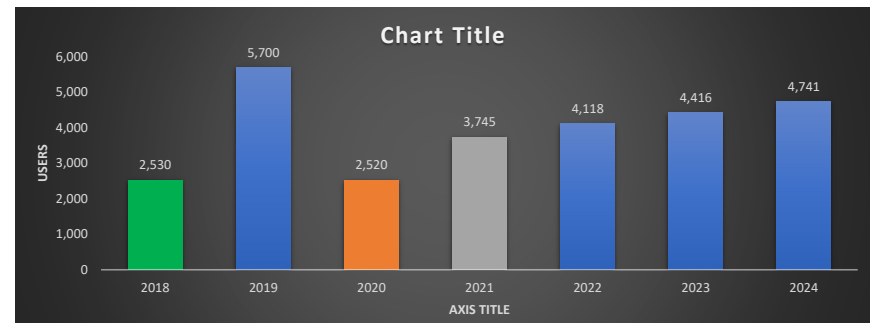
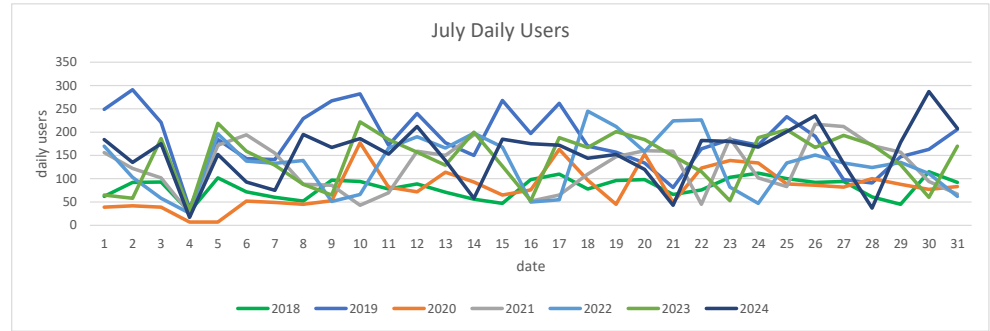
Recreation Supervisor Hoblit

- Will watch registration numbers for fall classes.

Recreation Supervisor Turner

- Watch Fall programs and enrollments as they begin starting
- Find an ILIPRA or NRPA section event to attend and get CEUs for
- Attend and participate in the IPRF Outing

		2018	2019	2020	2021	2022	2023	2024
July	1	62	249	39	156	170	65	184
	2	92	291	42	122	103	58	135
	3	93	221	39	102	58	186	175
	4	29	36	7	26	26	32	17
	5	102	184	7	172	196	219	152
	6	72	143	52	194	138	159	93
	7	60	141	49	155	133	129	75
	8	52	229	45	88	139	88	195
	9	97	267	53	86	51	65	167
	10	94	282	177	43	66	222	186
	11	78	172	82	70	166	184	153
	12	89	240	72	159	190	157	212
	13	71	177	114	150	166	129	139
	14	56	150	93	194	198	200	58
	15	47	268	65		168	127	185
	16	98	197	76	52	50	53	175
	17	110	262	163	65	55	188	172
	18	78	170	97	110	245	167	144
	19	96	157	45	147	212	201	152
	20	98	134	153	160	158	184	120
	21	66	81	49	159	224	149	43
	22	76	164	123	45	226	115	182
	23	103	184	139	187	82	53	180
	24	112	172	134	102	47	188	168
	25	100	233	89	83	134	205	201
	26	92	191	86	217	151	167	235
	27	94	98	82	212	134	193	133
	28	61	91	100	171	124	173	37
	29	45	147	88	157	135	130	178
	30	115	163	77	94	111	60	287
	31	92	206	83	67	62	170	208
TOTALS		2,530	5,700	2,520	3,745	4,118	4,416	4,741



Paul Price
 Superintendent of Golf Services
 Monthly Board Report
 For Board Meeting: **AUGUST 27, 2024**



Administrative Initiatives (8/1/24 - 8/31/24)

- Attended Leadership Meetings
- Continued to receive merchandise from vendors
- Worked on August e-newsletter and social media content
- Continued to fine-tune the golf cart organization and use schedule/process
- Worked with Conner, the mechanic, to improve cart work order procedure
- Continued managing leagues throughout the week.
- Prepared and hosted several August Outings
 - Sycamore Elks Club - Aug. 3
 - IJGA Players Challenge - Aug. 6 & 7
 - AutoMeter - Aug. 9
 - Sycamore Youth Baseball - Aug. 9
 - Club Championship - Aug. 17/18 & Aug. 24/25
 - Jon Carnahan Memorial Golf Scramble - Aug. 31
- Prepared for September outings
- Continued to explore sponsorships and partnerships with local businesses
- Continued to work on SGC EAP
- Prepared and hosted August chipping and putting workshops
- Reached out to prospective Pro Shop employees
- Worked with Sycamore High School Golf Coach to coordinate Fall golf season
- Administered staff evaluations and feedback
- Researched and plan Fall apparel
- Hosted 2024 Club Championship with 60+ golfers
- Worked on Fall schedule, cross-training employees as needed

Administrative Initiatives (9/1/24 - 9/30/24)

- Attend Leadership Meetings
- Continue to receive merchandise from vendors
- Work on September e-newsletter and social media content
- Continue managing leagues
- Prepare for September Outings & October Tournaments
- Continue to explore sponsorships and partnerships with local businesses
- Continue to work on SGC EAP
- Continue to train new staff
- Work with Sycamore High School Golf Coach to coordinate Fall golf season
- Order Fall Clothing
- Continue to administer Staff Evaluations
- Begin formulating budget for 2025 with the guidance of Jonelle and Jackie
- Begin scheduling meetings with Sales Rep to create 2025 business plan (Titleist, etc..)

To: Board of Commissioners
From: Jeff Donahoe
Subject: Monthly Report
Date: August 27th, 2024

Administrative Initiatives (8/1/24-8/31/24)

Golf

- The rains stopped after the mid-July heavy storms. We went a month without rain until the August 15/16 rains which provided an inch. We watered consistently and hand watered hot spots during the drought to reduce the dry, high traffic area turf stresses. The cooler than average temperatures have been a positive for staff and the turf.
- Staff continue to mow, prune trees, remove dead trees, clean landscape beds, fix bridge and deck boards, spray weeds and turf disease, and trim around bunker edges.
- We have been working with the clubhouse staff and working around outings, high school golf meets and tryouts, and the always heavy play this time of year.
- We will have a bid opening on August 21st for the repaving of the road through the golf course from nine tee to one tee in October. More information to follow.
- I am also collecting quotes and options to replace the hvac system that runs the clubhouse and pro shop for a later fall install.

Sports

- Assisted Chris on billing of user groups for field prep charges for spring sports.
- Fall sports have begun with AYSO soccer starting on August 17th. Softball will begin in September along with the baseball training camps.
- Storm and Syco softball groups will hold several round robin tournaments this fall.
- Staff continue to mow and trim the complexes, we have had all fields fertilized and the soccer fields deep tine aerated August 21st. Staff continue to add field mix to the ballfields, make repairs and seed thin areas of the soccer fields, and stripe all field lines weekly.

Parks

- I attended staff, Board, and park planning meetings.
- The Reston Pond Park is doing well. I have ordered wind screens for the pickleball court, and the cost will be split with the park foundation. We should see them at the beginning of September.
- An additional access path to Reston Pond Park has been installed. This path runs straight north from the pickleball court to the existing sidewalk on Becker Place allowing access from the neighborhood to the west.

- Park staff have been mowing, trimming, cleaning parks, setting up shelter rentals, trees, and trail pruning. Kiara continues to keep up with trimming and spraying the native areas as needed. Line painting of parking spots continues around several parks.
- A new single piece net climber has been installed at Kiwanis Prairie Park by South Prairie school. The old 2–5-year-old unit was removed, and the new unit fit in its place.
- Staff have been adding new mulch to several playground areas.
- The solar installation project is nearing completion. The planned power outages went well at the shop and Community Center. The solar company is now completing final connections and all will soon be operational.
- The splash pad will be open through September 1st then closed for the season. The mechanicals of the system have been working well this season.
- On August 9-11, a very strange event happened to the retention pond south of the ball fields behind the pool off Freedom Circle Drive. Within three days, almost half of the pond disappeared, and the water level was exceptionally low. I called Mark Bushnell, the City Engineer, and we figured out that an old unknown farm tile line had collapsed that ran into the pond from the northeast side of the pond. Once the broken tile was visible, I called Wagner Excavating to make the repairs and seal off the drain line. This will be completed by August 23rd; however, the pond will take a while to fill with storm drainage water.

Administrative Initiatives (9/1/24-9/30/24)

- Attending staff, Board meetings. Planning meeting for soccer parking lot.
- Golf will have more outings in September. We will also be aerating at the end of the month or beginning of October. Some tree planting will take place at the course and the parks with several memorial donations being made this year.
- Fall sports will begin with staff prepping and maintaining fields daily.
- We will be gathering costs for Capital equipment planning.
- Continue inspections and repairs of playgrounds and park trails, along with prepping weekly for shelter rentals.
- Close the splash pad, drain lines for winter, make repairs and plan for parts needed in the spring. We must change out the sand filter unit sand this fall or early spring.
- We have lost a few seasonal staff to school but still have enough staff through fall to accomplish what is needed.

To: Board of Commissioners
From: Sarah Rex
Subject: Monthly Report
Date: August 24, 2024

Administrative Initiatives (7/1/24-8/31/24)

- Marketing and Outreach Coordinator Rex
 - Helped run Sip 'n' Savor on July 13
 - Helped coordinate Sycamore Parks Foundations Golf Outing July 19
 - Coordinated summer marketing and promotion
 - Attended the Sycamore Parks Foundation's Quarter 3 meeting
 - Met with NIU Athletic Sponsorship representatives to begin talking about a potential partnership

Administrative Initiatives (9/1/24-9/30/24)

- Marketing and Outreach Coordinator Rex
 - Will work on new SPD apparel lineup and process for 2025
 - Will work with the Director and Superintendents to develop new program and facility surveys and administration process.
 - Will Coordinate fall marketing and promotion
 - Will attend the Sycamore Parks Foundation's Quarter 3 meeting

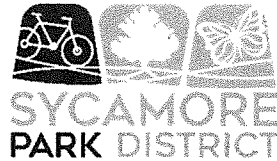
To: Board of Commissioners
 From: Jonelle Bailey
 Subject: Monthly Report
 Date: August 2024

Administrative Initiatives (8/1 – 8/31/2024)

- Attended all Staff, Board and Planning meetings.
- Attended all Administrative staff meetings as scheduled.
- Attended Park Foundation meetings as scheduled.
- Attended Rotary and Chamber Meetings
- Attended the KSRA board meetings.
- Attended NRPA CAPRA meetings.
 - Received my Certified Park and Recreation Executive documentation.
- Attended History Center Board meetings and was asked to facilitate a community conversation (Dialogues and Desserts) about history and equity within our community.
- Bi-weekly meetings with the Superintendents
- Attended IPRA meetings: Diversity Section, Membership Council, and Illinois Parks Foundation
 - Attended programming meetings and confirmed conference sessions for 2025
- Continue to get to know the community members.
- Attended the WT follow up meeting to discuss reports, next steps and trainings
- Review all construction projects and next steps:
 - Reston Ponds – open and path is finished
 - GWT – have the approval for the route change and the deed for the FS Grain property
 - Solar panels live and installed.
 - Riverside Soccer: waiting on final information to bid out the parking lot, approximately November for the bid window
 - North Grove: waiting on Upland Design for final design and next steps.
 - Parkside preserve, waiting on tile capping on one pond.

Administrative Initiatives (9/1 – 9/30/2024)

- Attended all Staff, Board and Planning meetings.
- Attended all Administrative staff meetings as scheduled.
- Attended Park Foundation meetings as scheduled.
- Attended Rotary and Chamber Meetings
- Attended the KSRA board and Foundation meetings.
- Attended NRPA CAPRA meetings.
- Attended American Camping Association of Illinois Board meeting.
- Bi-weekly meetings with the Superintendents
- Attended IPRA meetings: Diversity Section, Membership Council, and Illinois Parks Foundation
- Attended Dekalb History Center Board Meetings
- Continue to get to know the community members.
- Review all construction projects and next steps:
 - Reston Ponds – open and path is finished
 - GWT – have the approval for the route change and the deed for the FS Grain property
 - Riverside Soccer: waiting on final information to bid out the parking lot, approximately November for the bid window
 - North Grove: waiting on Upland Design for final design and next steps



Board of Commissioners
Date of Board Meeting: August 27, 2024

STAFF RECOMMENDATION AND INFORMATION

AGENDA ITEM:

Park and Construction updates

BACKGROUND INFORMATION:

Great Western Trail:

- We have received the approval for the change and ERA will be moving forward with getting the appraisals of the properties.
- We have the recorded copy of the from the county on the FS grain property.
- We will be meeting with ERA the last week of August to discuss next steps.

Reston Ponds:

- The pickleball screen has been ordered and the Parks Foundation paid for half of it.
- The additional trail was installed.

Solar Panels:

- The solar panels at both buildings have been installed and connected.

Memorial Park Softball field w/the school district:

- No current updates

Pool Building:

- We will need to get additional quotes and decide when we want to go out for bid on demolition. In process.

North Grove:

- Status is the same: the district was awarded an OSLAD grant and will move forward with planning and bidding out the construction for Fall of 2024 and construction to start in Fall of 2025. Potential completion 2026. We will be working with Upland Design and ERA on this project. Waiting to hear back from Upland on when we can bid the project.

Riverside Soccer Complex:

- ERA is preparing the construction documents for the additional parking lot so the project can be bid out in the fall for 2025 late spring/early summer. Jeff and I met with ERA. They have adjusted the design to be less costly and are working on the updated document with project estimates. They are finalizing the engineering plans and will get back to us and when we can bid the project.

Community Gardens:

- A letter has been written for the property owners to consider an easement and Ancel Glink has sent over a draft agreement. That will need to be sent out to the property owners. In process

FISCAL IMPACT: information only

STAFF RECOMMENDATION: *JB*

PREPARED BY: Jonelle Bailey, Executive Director

EXECUTIVE DIRECTOR REVIEW/APPROVAL: BOARD ACTION:

SYCAMORE PARK DISTRICT

Board of Commissioners

Date of Board Meeting: August 27, 2024

STAFF RECOMMENDATION

AGENDA ITEM: Updated Brian Bemis Family Dog Park Rules, Policies, and Procedures: Recommended Approval

BACKGROUND INFORMATION: As our Dog Park continues to grow and gain new members, Staff have identified opportunities to review, align, and re-develop some rules, policies, and procedures that may not have been considered when we opened. By re-developing these, we will have better communication, and control, and ensure safe use of the facility for the district and users.

Stemming from comments from customers, our dedication to customer service, and research staff gathered from other dog parks, we presented a document stating our rules, policies, and procedures to share with our customers. After a discussion with the board at the July meeting, a few changes were suggested. We now have an updated version of rules and ordinances with examples of Dog Park Readiness. There is also a plan to add this to a welcome packet that will be given to every dog park member each year.

See attached document.

FISCAL IMPACT: None

STAFF RECOMMENDATION: Staff requests approval of the updated Brian Bemis Family Dog Park Rules, Policies, and Procedures.

PREPARED BY: Chris Hoblit, Recreation Supervisor, Lisa Metcalf, Superintendent of Recreation Services

EXECUTIVE DIRECTOR REVIEW/APPROVAL:



BOARD ACTION:

Brian Bemis Family Dog Park

Rules & Corrective Actions

63

To ensure all owners/guardians and dogs have a safe and enjoyable experience

PARK HOURS: Sunrise to Sunset

Park will remain open until 6pm when the sun sets before that.

ADMITTANCE POLICY

- Maintain a ratio of up to two dogs per person.
- Children under the age of 10 are not permitted in the park.
- To obtain a dog park membership, all dogs must provide proof of up-to-date Rabies, Distemper, and Bordetella vaccinations.

Use of the dog park is at your own risk. Monitor your dog at all times and be prepared to leash them. Dog owners/guardians, not the Park District, are responsible for their dog's actions.

If you find that the dog park is not a good fit for you or your dog, the Park District will issue a full refund of your membership fee within 3 months of purchase. Additionally, the District offers group classes and private training opportunities for owners to learn about dogs' behaviors.

CORRECTIVE ACTIONS

The Sycamore Park District has the right to refuse the use of and revoke a Brian Bemis Family Dog Park Annual or Daily Pass without refund. Reasons may include but are not limited to failure to update vaccines, aggressive behavior from dog or owner/guardian, damage to the facility or grounds, etc.

Examples of Corrective Actions

- Verbal warning and issuance of educational materials about dog park readiness and rules.
- Recommendation for educational consultation by an approved dog trainer.
- Temporary suspensions and expulsions for first-time or repeat offenses.
- Referral to animal control or law enforcement authorities.
- Closure of the facility.

GENERAL PARK RULES

- Enter and exit the park during open hours through the double gate only. Climbing on or over the fence is prohibited.
- Use of the park for conducting professional training classes without park district approval is prohibited.
- Be a responsible and courteous park user.
- Enter with caution if other dogs are present within the park and be aware of unattended dogs near the gate when entering/exiting.
- If you bring water for your dog(s), please do not leave the jugs or bowls at the park.
- Be sure to secure the gate doors when entering/leaving the park.
- Avoid lingering near the entrance gate when other park users are present.
- Remain in the dog park with your dog(s), keeping them within sight and under control at all times.

Keep your and other's dogs healthy by: **1)** Staying up-to-date on Rabies, Distemper, and Bordetella vaccinations, heartworm prevention treatment, and flea prevention treatment. **2)** Cleaning up after your dog(s). Please help by picking up dog waste to keep the park clean. Pet waste bags and proper waste receptacles are located near the entrance and in the center of the park near the statue.

AGGRESSIVE BEHAVIOR

If an altercation or incident occurs, the dog owners/guardians are responsible for exchanging contact information with those involved. The Park District does not serve as a mediator.

IF YOUR DOG IS SHOWING AGGRESSIVE BEHAVIOR

Restrain your dog immediately and remove it from the park.

Acknowledge the behavior and consider that not all dogs are a suitable fit for socializing at a dog park at any given time. Try visiting another day, when no other dogs are present, or refrain from visiting.

IF YOU WITNESS...

- A. An aggressive dog and the owner/guardian is not acting responsibly or
- B. A dog owner/guardian exhibiting verbal or physically abusive behavior

FIRST: Call the non-emergency police number, 815-895-2123, to file a report. Without a police report, no action can be taken. If it is an emergency, call 911

SECOND: Contact the Park District at 815-895-3365. Staff will then work with the police to share the Dog Park member data to address the issue.

- C. A dog bit another dog or a human

Call DeKalb County Animal Enforcement, 404-294-2996 Ext: 2

All park users are expected to follow the Sycamore Park District Public Conduct Ordinance §9 PUBLIC DECENCY

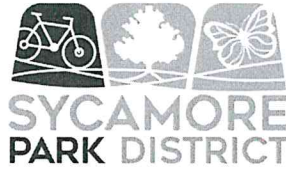
No person shall use any abusive, threatening, insulting, indecent, profane, blasphemous, or obscene language or language calculated to occasion a breach of the peace or designed to incite conduct, which is harmful to the public, or commit or be guilty of any obscene behavior, within the Park System.

Carry your dog's leash at all times: Dogs must keep leashes on until you have both passed through the double-gated entrance. Reattach his/her leash before exiting the park. Reattach your leash upon the first sign of aggression. Owners/Guardians are legally responsible for their dogs and any injuries or damage caused by their dogs.

Discourage inappropriate dog behavior: **1)** Discourage digging and fill any holes made by your dog(s). **2)** Be prepared to socialize and share retrieval toys, frisbees, and balls with other park visitors.

Leave the following at home

- Aggressive dogs
- Female dogs while in heat
- Choke or prong collars
- Swimming pools or other water holding items
- Animals other than dogs
- Dog food, long lasting chew toys, bones and training treats
- Devices that use an explosive force to propel a retrievable object
- Glass containers
- Bicycles, skateboards, roller skates or blades, or any motorized devices except wheelchairs
- Owner/guardian food, beverages and alcohol: The Brian Bemis Family Dog Park as well as the entire Legacy Campus is a smoke-free park.



Board of Commissioners
Date of Board Meeting: August 27, 2024

Staff Recommendation

AGENDA ITEM:

Board Meeting Date Change

BACKGROUND INFORMATION:

Due to the Commissioners schedules we have a lack of a quorum. We are looking to move the September 24th meeting to the 17th so the majority of board members and staff can attend.

FISCAL IMPACT:

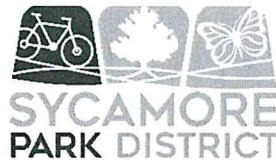
STAFF RECOMMENDATION: Approval of date change

PREPARED BY: Jonelle Bailey, Executive Director

EXECUTIVE DIRECTOR REVIEW/APPROVAL:

A handwritten signature in blue ink, appearing to read "JEB", is written over the "EXECUTIVE DIRECTOR REVIEW/APPROVAL:" line.

BOARD ACTION:



Board of Commissioners
Date of Board Meeting: August 27, 2024

STAFF RECOMMENDATION

AGENDA ITEM:

Golf Course Road Paving Project

BACKGROUND INFORMATION:

The Road that runs through the Sycamore Golf Club from the 1st tee to the 9th tee area is need of repair. A Public BID was requested and the BIDs were opened on Wednesday, August 21, 2024, at 10 am.

The project will need to be completed between September 24 and October 24, so all work is completed prior to the Pumpkin Run.

FISCAL IMPACT: \$72,000 - \$150,000 depending upon BID chosen

STAFF RECOMMENDATION:

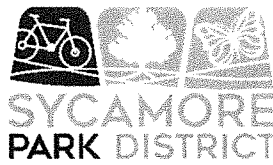
Select the lowest BID that was presented.

The three lowest BIDs that met the requirements are as follows:

1. AA Paving: \$72,565.38
2. Royer Paving/Curran Contracting: \$75,715
3. DNM Sealcoating: \$91,844

PREPARED BY: Jonelle Bailey, Executive Director

EXECUTIVE DIRECTOR REVIEW/APPROVAL: BOARD ACTION:



Board of Commissioners
Date of Board Meeting: August 27, 2024

STAFF RECOMMENDATION

AGENDA ITEM:

Purchase of turf sprayer

BACKGROUND INFORMATION:

Our current Toro turf sprayer was purchased in 2006, making this the nineteenth year of service. The sprayer is used to apply fungicide, herbicides, growth regulators, insecticides, and liquid fertilizers to the golf course, sports fields, and some park areas. We have been ready to replace this unit for a couple of years, but since Covid, equipment manufacturers are behind in keeping up with the demand, so we ordered the new Toro sprayer through the Omnia co-op purchasing agreement in early 2023. We were told the sprayer would not be available until 2025, so we did not budget this purchase in the 2024 Capital budget.

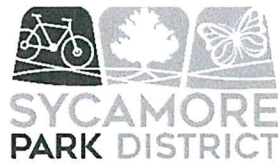
Last week, our sales representative let us know a few of the sprayers came available early so we have an opportunity to receive the sprayer now. We would like to go ahead and buy the unit, so we do not have the issue of not having a sprayer available next spring.

The funds are already available in the 2024 budget as the golf course road paving bid came in lower than anticipated, and we will not be buying the budgeted turf roller this year as the amount was not enough to obtain the quality and size of the roller needed.

Also, by replacing the current sprayer we will gain a workman turf utility vehicle as the sprayer unit sits on the vehicle. Once removed, we will put a dump bed back on the workman and we have a functioning utility cart.

FISCAL IMPACT:

Toro 300-gallon sprayer: \$69,525.77



Reallocate funds from 2024 Capital budget:
\$57,434.72 from paving savings (\$130k - \$72,565)
\$12,000.00 from not purchasing turf roller this year.

STAFF RECOMMENDATION:

Purchase new Toro sprayer

PREPARED BY: Jeff Donahoe, Supt. Of Parks & Facilities

EXECUTIVE DIRECTOR REVIEW/APPROVAL: BOARD ACTION: *JED*