

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, November 26, 2024**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at the Sycamore Golf Club, A Facility of the Sycamore Park District in the Riverview Room located at 940 E. State St, Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, November 26, 2024.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Ackmann, Doty, Strack and Kroeger. Commissioner Graves arrived at 6:50 PM. Commissioner Strack left the meeting at 6:45 PM.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **None.**

Staff members present were Director Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Lisa Metcalf, and Paul Price.

Guests at the Board meeting were:

- Aaron Gold – Speer Financial, Inc.

Regular and Consent Agenda Approval –

Motion

Commissioner Doty moved to approve the Regular Agenda and the Consent Agenda.
Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time.

Approval of Minutes –

Motion

Commissioner Doty moved to approve the October 22, 2024, Regular Meeting Minutes.
Commissioner Strack seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time.

Motion

Commissioner Strack moved to approve the October 22, 2024, Executive Session Meeting Minutes to remain confidential. Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent.

Approval of Minutes –cont’d:

Motion

Commissioner Ackmann moved to approve the October 22, 2024, Efficiency Committee Meeting Minutes. Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time.

Claims and Accounts Approval

Motion

Commissioner Strack moved to approve and pay the bills in the amount of \$164,667.52. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time.

Public Input –

- Commissioner Strack noted the golf course financials are outstanding. Supt. Price noted there were 244 golf play days in 2023 and 260 this year. It has been a record season.
- President Kroeger noted this as well and gave kudos to all.

Award Bid for annual GO Bond:

Aaron Gold with Speer Financial noted they had a very competitive bid process with four bids. He is recommending approval of the bid from Time Bank in Park Ridge, Illinois at 3.68% in the amount of \$716,500. They anticipate closing will be on December 10 with a maturity date of November 2025.

Motion

Commissioner Strack moved to approve the bid from Time Bank at 3.68%. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time.

Correspondence – None

Positive Feedback:

Plan Commission: No report.

Old Business:

Construction Updates:

- **GWT:** Director Bailey noted we have received the ok to move forward for the northernmost property of the trail. The surveys have been done already and ERA is looking at the assessments.
- **Reston Ponds:** Director Bailey noted Kiara planted some native plantings out there.
- **Solar Panels:** Director Bailey noted the solar panels are live at the community center. There will be one more shut down at the maintenance building. Supt. Donahoe noted there was one part issue so the week of 12-9 they will put in the new one and we should be good to go after that.
- **Pool Building:** Director Bailey noted they have been emailing with CES on dates to meet to talk about demolition of the pool. She has spoken with the city, and it sounds like we may not have to haul out all the concrete.
- **North Grove:** Director Bailey noted the permits have been approved by the city. This will go to bid December 2nd with a bid opening of December 20th.
- **Riverside Soccer Complex:** Director Bailey noted this will be discussed later when we discuss the bid.
- **Community Gardens:** No update.

Strategic Plan: Director Bailey noted she just needed the board official approval of the updated strategic plan.

Motion

Commissioner Doty moved to approve the Strategic Plan as presented. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time.

New Business:

Capital Budget 1st Draft: Supt. Hienbuecher noted this is just the first draft.

Golf Rates: There was some discussion on the suggested rates.

Motion

Commissioner Strack moved to approve as presented except for making the non-resident resident season increase the same as the increase on resident. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time.

Resolution 02-2024: A resolution determining the amounts of money exclusive of election costs estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Sycamore Park District:

There was some discussion on which option to go with. There was a consensus to use option two.

Motion

Commissioner Strack moved to approve Resolution #02-2024 - A resolution determining the amounts of money exclusive of election costs estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Sycamore Park District. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time.

Ordinance 06-2024 – An Ordinance providing for the issue of \$716,500 General Obligation Limited Tax Park Bonds, Series 2024, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, and to provide the revenue source for the payment of certain outstanding bonds of the Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Motion

Commissioner Doty moved to approve Ordinance 06-2024 – An Ordinance providing for the issue of \$716,500 General Obligation Limited Tax Park Bonds, Series 2024, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, and to provide the revenue source for the payment of certain outstanding bonds of the Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Strack were absent at this time.

Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday November 26, 2024
P 5

Bid Results for Riverside Parking Lot Project: Director Bailey noted we had 12 bids come in on this. The lowest bid was from Obsidian Asphalt at \$504,208 and it meets all the requirements. They had really good references. This will start in June and be done by August.

Motion

Commissioner Ackmann moved to approve Obsidian Asphalt at \$504,208. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Strack were absent at this time.

Approve Audit Services: Supt. Hienbuecher noted she recommends Lauterbach & Amen for the 2024/2025 audit services.

Motion

Commissioner Doty moved to approve Lauterbach & Amen for 2024/2025 audit services. Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioner Graves and Strack were absent at this time.

MOU Review: Supt. Metcalf noted there were just a few updates to the MOU's and Chris updated them. She noted it is a three-year agreement, but we will review them each year. We also have a provision that we can get out of the contract as well as they can. They will be getting them signed soon.

New AED's: Supt. Metcalf noted that we have some outdated AED's so she and Supt. Donahoe did research on which ones to replace. Now all locations will have the same AED, and these will be cheaper.

Special Announcements – None

December Study Session: None was scheduled.

Public Input –

Motion

The Board adjourned the Regular Session to go into Executive Session at 6:55 pm on a motion made by Commissioner Doty for the reasons listed below. The motion was seconded by Commissioner Ackmann.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent at this time.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

The Board convened to Executive Session at 7:00 pm. The roll was called with Commissioners Ackman, Doty, Graves, and Kroeger present along with Director Jonelle Bailey, and Recording Secretary Freeman.

Motion

The Board adjourned the Executive Session at 7:08 p.m. on a motion made by Commissioner Graves. The motion was seconded by Commissioner Ackmann.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent at this time.

The Board reconvened to Regular Session at 7:10 pm. The roll was called with Commissioners Ackmann, Doty, Graves, and Kroeger present.

Motion

The Board adjourned the Regular Session at 7:10 p.m. on a motion made by Commissioner Doty. The motion was seconded by Commissioner Graves.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Strack was absent at this time.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District