Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, March 25, 2025

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at the Sycamore Golf Club, A Facility of the Sycamore Park District in the Riverview Room located at 940 E. State St, Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, March 25, 2025.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Doty, Strack, and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting: **Commissioner Ackmann and Graves.**

Staff members present were Director Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Lisa Metcalf, and Paul Price.

Guests at the Board meeting were:

- Dawn - KSRA

Regular and Consent Agenda Approval –

Motion

Commissioner Doty moved to approve the Regular Agenda and the Consent Agenda with moving Agenda Item Staff Introduction to before Agenda #70 KSRA and pulling Supt. Hienbuecher's report. Commissioner Strack seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Ackmann and Graves were absent.

Commissioner Strack asked Supt. Hienbuecher about the NSF Installment. Supt. Hienbuecher noted the current form does indicate we can charge them a $25.00 NSF fee, but it is not real clear. We have changed the form to make it very clear on these situations.

Commissioner Strack asked about the EV Equipment and that we have not charged before for this. Director Bailey noted they have been talking to the company about making it free to members but charge others. They recommended charging the members the base cost which is. .12 cents which covers our cost. Any outside people would be charged the up fee which would be between $10 and $40. We are still working out all the details on this.

Approval of Minutes –

Motion

Commissioner Strack moved to approve the February 25, 2025, Regular Meeting Minutes. Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Ackmann and Graves were absent.

Approval of Minutes – cont'd:

Motion

Commissioner Doty moved to approve the February 25, 2025, Executive Session Meeting Minutes to remain confidential. Commissioner Strack seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Ackmann and Graves were absent.

Claims and Accounts Approval

Motion

Commissioner Strack moved to approve and pay the bills in the amount of $80,399.40. Commissioner Doty seconded the Motion**.**

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Commissioner Strack asked about the golf cart replacements and the money spent. Supt. Price noted it depends on the equipment we decide to trade in. He noted we track the maintenance closely so we can access. He works with Conner on this and Conner does a great job on this.

President Kroeger noted he had asked about electric carts before and asked Supt. Price his opinion on them. Supt. Price noted that they seem to be more trouble than gas. He has seen charging mishaps and the chargers needing to be replaced more frequently than we would want. At his last course it was half electric and half gas. They ended up trading all the electric ones in. He also noted that the maintenance on an electric one is more.

Correspondence –

- Sycamore High School Career Education Students Thank You

Public Input – None

Positive Feedback:

- President Kroeger noted the early sales has been awesome. He asked Supt. Price what the difference is. Supt. Price noted he and Sarah have fine tuned the marketing efforts.
- President Kroeger noted to Supt. Metcalf the number of daily users is great.
- President Kroeger gave appreciation to Jeff and his staff for all the hard work after the storm.

Plan Commission: Commissioner Graves was absent so no report.

Staff Introduction: Supt. Metcalf introduced our newest custodian Diego Ornelas who is working Tuesday through Saturday.

Diego Ornelas noted he is from New Mexico. He moved to Sycamore and really likes this town, and he is so glad he got this job with us. He enjoys everyone and he tries to leave the place really clean so everyone can feel welcome. He told them to email him if anyone sees anything that needs taken care of. President Kroeger noted we are happy to have him here and he is part of a big family now. Commissioner Strack told Diego what he does is critical for our success and we appreciate his efforts. Supt. Metcalf noted he has only been here since March 12th and is doing a phenomenal job. She has already gotten many compliments on him.

KSRA Annual Report: The Director of KSRA, Dawn gave a presentation to the board. She went over her report and other things they offer and have going on. There was discussion on the space that KSRA needs. The old school administration building was brought up. Dawn has also wondered if there would be space there for gym, office and their ARISE program.

President Kroeger asked about the status of Rochelle and DeKalb. Dawn noted it is with the attorneys now.

Old Business:

Construction Updates:

- **GWT**: Director Bailey noted we have permission and has been sent to the appraisers.
- **North Grove:** Director Bailey noted the final constructions plans have been completed, and we have the permits from the City. The shelter and playground are on its way, but we do not have anywhere to put it right now. Supt. Donahoe noted there is equipment already at the location.
- **Parkside and MaryAnn property:** Director Bailey noted we have an agreement with Shodeen. They are going to start grading everything for both parcels and they will turn the property over by April 14th. We already have a quote for the seeding and putting the blanket on.
- **Pool Building:** Director Bailey noted CES did an assessment for all the buried things.
- **Riverside Soccer Complex:** Director Bailey noted we are waiting on the construction meeting.

Storm Damage: Supt. Donahoe noted that on March 13th we had straight line winds. We are lucky the damage wasn't worse. The damage was at the golf course, sports complex and maintenance building. He went over the list of all the damage and what has been done so far on the repairs. President Kroeger thanked staff again for everything they are doing.

Annual Report Final: Director Bailey noted Sarah did a great job on this. She went over some of the changes in the report.

Strategic Plan Review: Director Bailey noted she wanted to provide an update of where we are currently. She went over the strategic plan.

Staffing Updates: This will be discussed in executive session.

Public Hearing on Budget and Appropriation Ordinance:

President Kroeger noted "At this time we will have the Public Hearing on the FY2025 Budget & Appropriation Ordinance 04-2025".

Motion

Commissioner Doty moved to open the hearing. Commissioner Strack seconded the Motion.

There were no comments from the public.

Motion

Commissioner Strack moved to close the hearing. Commissioner Doty seconded the Motion**.**

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Ackmann and Graves were absent.

New Business:

Executive Session Minutes Review:

Motion

Commissioner Strack moved to approve the release of the recommended dates. Commissioner Doty seconded the Motion**.**

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Ackmann and Graves were absent.

Ordinance #04-2025 Budget & Appropriation Ordinance: AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE SYCAMORE PARK DISTRICT, DEKALB COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FRIST DAY (1ST) OF JANUARY, 2025 AND ENDING ON THE THIRTY-FIRST (31ST) DAY OF DECEMBER, 2025.

Motion

Commissioner Strack moved to approve the Budget & Appropriation Ordinance #04-2025 as presented. Commissioner Doty seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Ackmann and Graves were absent.

Public Input – None

Special Announcements – None

February Study Session: None was scheduled.

Motion

The Board adjourned the Regular Session to go into Executive Session at 7:15 pm on a motion made by Commissioner Doty for the reasons listed below. The motion was seconded by Commissioner Strack.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Ackmann and Graves were absent.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

The Board convened to Executive Session at 7:18 pm. The roll was called with Commissioners Doty, Strack, and Kroeger present along with Director Jonelle Bailey, Recording Secretary Freeman, Supt. Hienbuecher, Supt. Donahoe, Supt. Metcalf and Supt. Price.

Motion

The Board adjourned the Executive Session at 7:30 p.m. on a motion made by Commissioner Strack. The motion was seconded by Commissioner Doty.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0.

The Board reconvened to Regular Session at 7:30 pm. The roll was called with Commissioners Doty, Strack and Kroeger present. Commissioners Ackmann and Graves were absent.

Motion

The Board adjourned the Regular Session at 7:30 p.m. on a motion made by Commissioner Doty. The motion was seconded by Commissioner Strack.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 3-0. Commissioners Ackmann and Graves were absent.

Respectfully Submitted,

Jeanette Freeman
Recording Secretary
Sycamore Park District