

**Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, May 27, 2025**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at the Sycamore Golf Club, A Facility of the Sycamore Park District in the Riverview Room located at 940 E. State St, Sycamore, Illinois is called to order at 6:11 p.m. on Tuesday, May 27, 2025.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Ackmann, Doty, Grave, and Kroeger.**
Chad Jewett is present but not sworn in yet.

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting:

Staff members present were Director Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, and Lisa Metcalf.

Guests at the Board meeting were:

- Ariel Ries

**Regular and Consent Agenda Approval –
Motion**

Commissioner Ackmann moved to approve the Regular Agenda and the Consent Agenda.
Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0.

Accept Election Canvas Results:

Motion

Commissioner Doty moved to approve the Election Results. Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0.

Swearing in of Commissioners Ackmann and Jewett:

President Kroeger swore in Chad Jewett and Denise Ackmann at this time. Chad Jewett and Denise Ackmann said their oaths.

Annual Meeting:

Sycamore Park District Annual Board Meeting and Election of Officers for 2025 - President Kroeger called the Annual meeting to order. He then turned the meeting over to Supt. Hienbuecher since Director Bailey was absent.

Voice Vote

Supt Hienbuecher called for a voice vote for the authorization for her to act as Chair for the purpose of the election of the President. All commissioners present voted Aye. Motion carried 5-0.

Supt. Hienbuecher noted it is now her duty for the election of the President to open the floor for nominations for the election of the President of the Board of Commissioners, so the floor is now open for nominations.

Supt. Hienbuecher opened the floor for nominations for President.

<u>Office:</u>	<u>Nominee:</u>	<u>Nominated by:</u>	<u>Seconded by:</u>	<u>Vote:</u>
President	Bill Kroeger	Ben Doty	Daryl Graves	(5) Ayes (0) Naves

Supt. Hienbuecher asked if there were any other nominations for President and hearing none, she then closed the nominations for President of the Sycamore Park District and asked for a motion.

Motion

Commissioner Ackmann moved to close the nominations for President. Commissioner Doty seconded the Motion.

Voice Vote

Supt. Hienbuecher called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Roll Call

Supt. Hienbuecher called for a roll call to vote on the nomination of Bill Kroeger for President. All commissioners present voted Aye. Motion carried 5-0.

Supt Hienbuecher then turned the balance of the nomination process over to President Bill Kroeger.

President Kroeger opened the floor for nominations for Vice President.

<u>Office:</u>	<u>Nominee:</u>	<u>Nominated by:</u>	<u>Seconded by:</u>	<u>Vote:</u>
Vice President	Ben Doty	Denise Ackmann	Daryl Graves	(5) Ayes (0) Naves

President Kroeger closed the floor for nominations for Vice President for the coming year.

Motion

Commissioner Graves moved to close the nominations for Vice President. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Roll Call

President Kroeger called for a roll call to vote on the nomination of Ben Doty for Vice President. All commissioners present voted Aye. Motion carried 5-0.

Annual Board Meeting and Election of Officers for 2025– cont’d:

President Kroeger asked for appointments for the following:

Treasurer: Jackie Hienbuecher was nominated.

Secretary: Jonelle Bailey was nominated.

Recording Secretary: Jeanette Freeman was nominated.

President Kroeger closed the floor for nominations for the coming year 2025.

Motion

Commissioner Doty moved to close the nominations for Treasurer, Secretary, and Recording Secretary. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Roll Call

President Kroeger called for a roll call to vote on the nominations of Jackie Hienbuecher for Treasurer, Jonelle Bailey for Secretary and Jeanette Freeman for Recording Secretary. All commissioners present voted Aye. Motion carried 5-0.

President Kroeger asked for appointments for the following:

Legal Services: Ancel Glink was nominated.

Audit Services: There was no nomination at this time.

IAPD Legislative Contact: Commissioner Ackmann was nominated.

FOIA Officers: Jonelle Bailey and Jackie Hienbuecher were nominated.

Open Meetings Act Official: Board President and Vice President were nominated.

ADA Coordinators: Jonelle Bailey and Lisa Metcalf were nominated.

Plan Commission Representative: Daryl Graves was nominated.

Motion

Commissioner Doty moved to close the nominations for all the above. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Roll Call

President Kroeger called for a roll call to vote on the nomination of all stated. All commissioners present voted Aye. Motion carried 5-0.

President Kroeger asked for a motion to close the Annual Meeting for 2025.

Approval of Minutes –

Motion

Commissioner Ackmann moved to approve the April 22, 2025, Regular Meeting Minutes.
Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

Commissioner Doty moved to approve the April 22, 2025, Executive Session Meeting Minutes to remain confidential. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Claims and Accounts Approval

Motion

Commissioner Doty moved to approve and pay the bills in the amount of \$229,780.17.
Commissioner Ackmann seconded the Motion.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Correspondence –

- Cruise Thank You
- Phillips Thank You
- Sycamore High School Thank You

Public Input – None

Positive Feedback:

- Commissioner Doty noted his fourth grader is so pumped about SAY Golf and excited for it to start again.
- Commissioner Graves noted the new roof on the shelter looks great.
- President Kroeger noted he heard music in the clubhouse. Supt. Donahoe noted this is new and trying to create a different atmosphere.
- President Kroeger noted the Rec center numbers look awesome again and every month it improves.
- Commissioner Ackmann noted the rec center is the only place she can drop off her kids to do things.
- President Kroeger noted the Moms Rock N Roll tournament concessions numbers were really good. Supt. Donahoe noted it was an unbelievable day. The weather was great and there were 52 teams using 15 fields.

Plan Commission: Commissioner Graves noted that Nate Kitterman is now president. He noted couple of things were approved – Building by Caseys was sent back to revise the plan with better access to certain roads. The overall project has not been approved yet.

Old Business:

Construction Updates:

- **GWT:** Supt. Donahoe noted no additions or changes from the staff recommendation.
- **North Grove:** Supt. Donahoe noted the playground is going in with the excavation being 90% complete. They are waiting for the shelter to complete that installation.
- **Pool Building:** Supt. Donahoe noted no additions or changes from the staff recommendation.
- **Riverside Soccer Complex:** Supt Donahoe noted this will start June 16th.
- **WPA Roof:** Supt. Donahoe noted this is completed.
- **Community Gardens:** Nothing at this time.
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- **Parkside:** Supt. Donahoe noted the contractor is done and it is shaped. Today Cooling Landscape came in and seeded it.

Skate Spot Update: Since Director Bailey was absent, they decided to move to next month.

New Business:

Conduct Ordinance updates: Commissioner Doty asked if people using drones know to ask for permission to use the park. Supt. Donahoe noted this is a grey area.

Motion

Commissioner Doty moved to approve the conduct ordinance updated as presented.
Commissioner Ackmann seconded the Motion.

Vote Voice

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Board Member Code of Conduct:

Motion

Commissioner Ackmann moved to approve the conduct ordinance updated as presented.
Commissioner Doty seconded the Motion.

Vote Voice

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

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Public Comment Policy Update:

Motion

Commissioner Graves moved to approve the Public Comment policy as presented.
Commissioner Ackmann seconded the Motion.

Vote Voice

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Board By Laws:

Motion

Commissioner Doty moved to approve the Board By Laws as presented. Commissioner Graves seconded the Motion.

Vote Voice

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Public Input – None

Special Announcements –

Study Session: July - None was scheduled.

Motion

The Board adjourned the Regular Session at 6:50 p.m. on a motion by Commissioner Graves. The motion was seconded by Commissioner Ackmann.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Jeanette Freeman

Recording Secretary
Sycamore Park District