

**Minutes of the Regular Meeting of the Board of Commissioners  
Sycamore Park District  
Tuesday, July 8, 2025**

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at the Sycamore Golf Club, A Facility of the Sycamore Park District in the Riverview Room located at 940 E. State St, Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, July 8, 2025.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Ackmann, Doty, Grave, Jewett, and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting:

Staff members present were Director Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Lisa Metcalf, and Paul Price.

**Guests at the Board meeting were:**

- Ariel Ries & Filif Arthur
- Paul Fix
- Reanna Padilla
- Don Shaw – Lauderbach and Amen

**Regular and Consent Agenda Approval –  
Motion**

Commissioner Doty moved to approve the moving of Agenda Item Skate Spot Update to after #68. Commissioner Jewett seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Motion**

Commissioner Doty moved to approve the Regular Agenda and the Consent Agenda. Commissioner Jewett seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Approval of Minutes –**

**Motion**

Commissioner Doty moved to approve the May 27, 2025, Regular Meeting Minutes. Commissioner Ackmann seconded the Motion.

**Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

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### **Claims and Accounts Approval**

#### **Motion**

Commissioner Ackmann moved to approve and pay the bills in the amount of \$269,082.25. Commissioner Graves seconded the Motion.

#### **Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

#### **Correspondence –**

- Daryl Graves email
- Sycamore School District Thank You

Staff Introduction: Supt. Metcalf introduced Reanna Padilla. Reanna then spoke to the board and told them a little about herself.

#### **Public Input –**

#### **July Board Meeting:**

- It was decided not to have the regular July 22<sup>nd</sup> meeting. We are just meeting today, and three board members will be gone so there will not be a quorum.

#### **Motion**

Commissioner Jewett moved to approve cancelling the July board meeting with the next meeting on August 26<sup>th</sup>. Commissioner Graves seconded the Motion.

#### **Voice Vote**

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Trebuchet:** Paul Fix came to give the board an update on the Trebuchet. Director Bailey noted this will be done at the Soccer complex and they recommended to him to get it approved by the Pumpkin Fest Committee

#### **Positive Feedback:**

- Supt. Price noted he wanted to give a shout out to Mary Jo McAdams. They donated \$120 to cover the greens fees for random kids on the second day of the Wildenradt tournament in honor of her father.
- President Kroeger noted the daily users at the community center are great again.
- Commissioner Graves gave a shout out to concessions people during Storm tournament. He knows Melissa was not there and the other staff members really picked it up with her gone. He also noted on Thursdays this place is booming with the concert, baseball, and the golf course being full. Everyone is doing an awesome job.

**Plan Commission:** Commissioner Graves noted the Plank Road project is moving forward.

**Presentation of Audit:** Don Shaw with Lauterbach and Amen went over the audit.

**Motion**

Commissioner Doty moved to approve the audit as presented. Commissioner Graves seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**Old Business:**

**Skate Spot Update:** Since Director Bailey noted initially, we had a \$20,000 budget but realized needed more realistic numbers. Ariel Ries gave a presentation on the different options they are looking at.

**Motion**

Commissioner Doty moved to approve the Phased Implementation of the Skate Spot. Commissioner Jewett seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. Commissioners Ackmann, Doty, Jewett and Kroeger voted Aye. Commissioner Graves voted Naye. Motion carried 4-1.

**Construction Updates:**

- **GWT:** Director Bailey noted this is still in process.
- **North Grove:** Director Bailey noted there were some issues with the footers for the shelter and they had to be pulled out. Supt Donahoe noted the stairs are in, a lot of the concrete is in and the curbing around the playground is in. Director Bailey noted they should install the shelter next week and the plants will come after that.
- **Pool Building:** Director Bailey noted there is no update.
- **Riverside Soccer Complex:** Supt Donahoe noted this was delayed for the contractor to get soil borings. It's going now.
- **Greenleaf Park:** Director Bailey noted we have the deed now for the area at Parkside and Mary Ann. She noted it has been seeded and mowed. This also needs to be added to our Strategic Plan so we can make decisions on when we want this park.

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**MOU with the City ditch Project:** Director Bailey noted this went to bid in July with construction scheduled in the fall. We reviewed it as well as Ancel Glink.

**Motion**

Commissioner Doty moved to approve the MOU as presented. Commissioner Ackmann seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

**New Business:**

**Quarterly Capital Funds Update:** There was no discussion on this.

**Camera System Replacement:** Director Bailey noted they met with CMJ and the computer company we will be working with for the cameras. Supt. Metcalf noted she can check the cameras from her desk and not the server room. She is learning more and more what can be done with this system. Supt. Hienbuecher noted in the quote there was a 5-year license cost. She discussed how this will be paid for.

**Motion**

Commissioner Doty moved to approve Option 2 for the camera system as presented. Commissioner Graves seconded the Motion.

**Roll Call**

President Kroeger called for a roll call to approve the motion. Commissioners Ackmannn, Graves, Doty and Kroeger voted Aye. Commissioner Jewett abstained. Motion carried 4-0.

**Public Input – None**

**Special Announcements –**

**Study Session:** July - None was scheduled.

**Motion**

The Board adjourned the Regular Session at 7:21 p.m. on a motion by Commissioner Graves. The motion was seconded by Commissioner Doty.

**Roll Call**

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Jeanette Freeman

Recording Secretary  
Sycamore Park District