Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, September 23, 2025

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at the Sycamore Golf Club, A Facility of the Sycamore Park District in the Riverview Room located at 940 E. State St, Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, September 23, 2025.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Ackmann, Doty, Graves, Jewett, and Kroeger.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None.**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting.

Staff members present were Director Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Lisa Metcalf, and Paul Price (Paul Price arrived at 6:02 pm).

Guests at the Board meeting were:

Regular and Consent Agenda Approval –

Motion

Commissioner Graves moved to approve the Regular Agenda and the Consent Agenda. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Approval of Minutes –

Motion

Commissioner Jewett moved to approve the August 26, 2025, Regular Meeting Minutes. Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Claims and Accounts Approval

Motion

Commissioner Doty moved to approve and pay the bills in the amount of $640,814.70. Commissioner Ackmann seconded the Motion**.**

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Correspondence – None

Public Input – None

Positive Feedback:

- Commissioner Doty noted the cross-country meet was tonight and the park looks great. Lot of people commented what a nice space it is. Be proud of the great space for an event like this.
- President Kroeger gave congratulations for Weaver Construction for winning Best Friends of the Parks award.
- President Kroeger gave compliments again on the daily users up again.
- President Kroeger gave thanks to the Parks Foundation for stepping in and picking up the balance for the Butterfly Garden. Director Bailey noted the Rotary is reducing the amount to $5000 so its an equal share.

Plan Commission: Commissioner Graves noted he was not at the meeting.

Old Business:

Construction Updates:

- **GWT**: Director Bailey noted we are in the final stages of this. The letting date got pushed back to January.

- **North Grove:** Supt. Donahoe noted they have the punch list done. Remaining is getting east and south edge of the path tilled and seeded. This won't be done until spring. The trees will be done in the spring due to the seeding being in the spring. Once seeding part is done they will get the fence down. Director Bailey noted she will organize a park tour so she will send out email on dates for this.

- **Pool Building:** Director Bailey noted she has received the numbers, and they are under $300,000. It is $240,000 for demolition and $27,000 for engineering.

- **Drainage Project:** Supt. Donahoe noted this will start Monday. They had to move the irrigation head and that was done last week. They are burying a thirty inch pipe in the ground that starts at Parkside Drive. When the water gets to a certain height it will go in the pipe. Basically, it is widening the creek without actually widening the creek. It will empty right before 17 tee. He noted they were able to transplant one of the trees that was going to have to be cut down and hopefully it lives.

Construction Updates-cont'd:

- **Skate Spot:** Supt. Donahoe noted this started yesterday and has a fence around it. They have done some grinding. Director Bailey noted they are going to grind it down so smoother so consistent all over so should be cheaper than we thought.

New Business:

Strategic Plan Update – September 2025: Director Bailey noted we are keeping this a live document and just wanted to update where we are at this point. The was more discussion on this.

President Kroeger asked about the succession plan and Director Bailey noted they are talking about this.

Quarterly Capital Funds Update: Supt. Hienbuecher noted she had nothing to add at this point.

Executive Session Minutes Review: Director Bailey noted she is not recommending any be released at this time.

Public Input – None

Special Announcements –

Study Session: October- None was scheduled.

Motion

The Board adjourned the Regular Session to go into Executive Session at 6:30 pm on a motion made by Commissioner Doty for the reasons listed below. The motion was seconded by Commissioner Ackmann.

Roll Call

President Kroeger called for a roll call vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

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The Board convened to Executive Session at 6:33 pm. The roll was called with Commissioners Ackmann, Doty, Graves, Strack, and Kroeger present along with Director Jonelle Bailey, Recording Secretary Freeman, Supt. Hienbuecher, Supt. Donahoe, Supt. Metcalf and Supt. Price.

Motion

The Board adjourned the Executive Session at 6:55 p.m. on a motion made by Commissioner Doty. The motion was seconded by Commissioner Graves.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

The Board reconvened to Regular Session at 6:55 pm. The roll was called with Commissioners Ackmann, Doty, Graves, Strack and Kroeger present.

Motion

The Board adjourned the Regular Session at 6:55 p.m. on a motion made by Commissioner Ackmann. The motion was seconded by Commissioner Graves.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Jeanette Freeman

Recording Secretary
Sycamore Park District