Minutes of the Regular Meeting of the Board of Commissioners
Sycamore Park District
Tuesday, May 26, 2026

The regular meeting of the Sycamore Park District Board of Commissioners, DeKalb County, Illinois, being held at the Sycamore Golf Club, A Facility of the Sycamore Park District in the Riverview Room located at 940 E. State St, Sycamore, Illinois is called to order at 6:00 p.m. on Tuesday, May 26, 2026.

Will the recording secretary please call the roll.

The following Sycamore Park District Commissioners are physically present and will be participating in the meeting in person: **Commissioners Ackmann, Doty, Jewett, and Kroeger. Commissioner Graves arrived at 6:10 pm.**

The following Sycamore Park District Commissioners are not physically present but will be participating in the meeting via video and/or audio conferencing: **None**

The following Sycamore Park District Commissioners are not physically present and will not be participating in the meeting. **Commissioner Graves – arrived at 6:10 pm.**

Staff members present were Director Bailey, Jeff Donahoe, Jeanette Freeman, Jackie Hienbuecher, Lisa Metcalf, and Paul Price.

Guests at the Board meeting were: None

Regular and Consent Agenda Approval –

Motion

Commissioner Ackmann moved to approve the Regular Agenda and the Consent Agenda with moving Introduction of new custodian and the Audit Presentation to before approval of minutes. Commissioner Doty seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Annual Meeting:

Sycamore Park District Annual Board Meeting and Election of Officers for 2026 - President Kroeger called the Annual meeting to order. He then turned the meeting over to Director Bailey.

Voice Vote

Director Bailey called for a voice vote for the authorization for her to act as Chair for the purpose of the election of the President. All commissioners present voted Aye.
Motion carried 4-0. Commissioner Graves was absent at this time.

Director Bailey noted it is now her duty for the election of the President to open the floor for nominations for the election of the President of the Board of Commissioners, so the floor is now open for nominations.

Annual Meeting cont'd:

Director Bailey opened the floor for nominations for President.

Office:	Nominee:	Nominated by:	Seconded by:	Vote:
President	Bill Kroeger	Ben Doty	Chad Jewett	(4) Ayes (0) Nayes

Director Bailey asked if there were any other nominations for President and hearing none, she then closed the nominations for President of the Sycamore Park District and asked for a motion.

Motion

Commissioner Doty moved to close the nominations for President. Commissioner Ackmann seconded the Motion**.**

Voice Vote

Director Bailey called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time.

Roll Call

Director Bailey called for a roll call to vote on the nomination of Bill Kroeger for President. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time.

Director Bailey then turned the balance of the nomination process over to President Bill Kroeger.

President Kroeger opened the floor for nominations for Vice President.

Office:	Nominee:	Nominated by:	Seconded by:	Vote:
Vice President	Ben Doty	Bill Kroeger	Chad Jewett	(4) Ayes (0) Nayes

President Kroeger closed the floor for nominations for Vice President for the coming year.

Motion

Commissioner Ackmann moved to close the nominations for Vice President. Commissioner Jewett seconded the Motion**.**

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time.

Roll Call

President Kroeger called for a roll call to vote on the nomination of Ben Doty for Vice President. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time.

Annual Meeting cont'd:

President Kroeger asked for appointments for the following:
Treasurer: Jackie Hienbuecher was nominated.
Secretary: Jonelle Bailey was nominated.
Recording Secretary: Jeanette Freeman was nominated.

President Kroeger closed the floor for nominations for the coming year 2026.

Motion

Commissioner Doty moved to close the nominations for Treasurer, Secretary, and Recording Secretary. Commissioner Ackmann seconded the Motion**.**

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time.

Roll Call

President Kroeger called for a roll call to vote on the nominations of Jackie Hienbuecher for Treasurer, Jonelle Bailey for Secretary and Jeanette Freeman for Recording Secretary. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time.

President Kroeger asked for appointments for the following:
Legal Services: Ancel Glink was nominated.
Audit Services: Lauterbach & Amen, LLP was nominated.
IAPD Legislative Contact: Commissioner Ackmann was nominated.
FOIA Officers: Jonelle Bailey and Jackie Hienbuecher were nominated.
Open Meetings Act Official: Board President and Vice President were nominated.
ADA Coordinators: Jonelle Bailey and Lisa Metcalf were nominated.
Plan Commission Representative: Daryl Graves was nominated.

Motion

Commissioner Doty moved to close the nominations for all the above. Commissioner Ackmann seconded the Motion**.**

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time.

Roll Call

President Kroeger called for a roll call to vote on the nomination of all stated. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time.

President Kroeger asked for a motion to close the Annual Meeting for 2026.

Motion

Commissioner Doty moved to close the annual meeting. Commissioner Jewett seconded the Motion**.**

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 4-0. Commissioner Graves was absent at this time

Commissioner Graves arrived at 6:10 pm.

Introduction of New Custodian II: Supt. Metcalf introduced Tim Eisman and noted he has been with us over a month now. She noted he has fit in well and is doing a great job. Tim gave an overview of his experience and noted he really likes working here.

Presentation of Audit: Supt. Hienbuecher noted that Don from Lauterbach & Amen will present the audit. Don did an overview of the audit.

Motion

Commissioner Jewett moved to approve and accept the Audit as presented. Commissioner Ackmann seconded the Motion**.**

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Approval of Minutes –

Motion

Commissioner Doty moved to approve the March 31, 2026, Regular Meeting Minutes. Commissioner Ackmann seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Approval of Executive Session Minutes –

Motion

Commissioner Doty moved to approve the March 31, 2026, Executive Session Regular Meeting Minutes to remain confidential. Commissioner Graves seconded the Motion.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Claims and Accounts Approval –

Motion

Commissioner Graves moved to approve and pay the bills in the amount of $298,413.01 Commissioner Doty seconded the Motion**.**

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Correspondence – None

Public Input – Director Bailey noted she had a request form the fire department to do training at the pool before we demolish it. She noted we need to make sure the building stays secure until the demolition and Supt. Price gave her dates that will not work. They would have an ambulance and truck along with staff there. The board was ok with this.

Positive Feedback -

- Commissioner Graves noted that after he golfed, he went to the skate park. There were about eight skaters there and he asked them how they liked it. They told him they love it. They did say they would like it bigger and a banked curve thing. Director Bailey noted this is in the next phase. President Kroeger noted he has also heard positive feedback on the skate park.
- President Kroeger noted the greens are quicker and rolling really smooth.

Plan Commission: Commissioner Graves noted they approved rezoning for the school building to become an apartment building. The other thing was approving a drive through at Tom & Jerry's.

Construction Updates:

City Drainage Project: Director Bailey noted the project is complete and looks nice.

Clubhouse Bathroom Remodel: Director Bailey noted the bathrooms are complete.

Community Pool: Director Bailey noted we are waiting for utilities to be turned off and separated and the electricity to be moved to the old shop.

GWT: Director Bailey noted the trees are down and will start construction in July.

Parkside Trail Connection: Director Bailey noted that they are still planning to apply for grants and when we get them, we can start working with ERA and Upland.

Playground Replacement: Supt. Donahoe noted they are starting this week to get it all torn out. The equipment is at the shop already.

Reston Ponds Phase II: Director Bailey noted we have not bid the project out yet and that is our next steps. We would like to get construction started this fall.

Shelter in Pool area: Director Bailey noted they think they have found a company that can do the shelter the size that we want with the stone and wood. We are getting more information on this.

Community Center Expansion: Director Bailey noted they met with Williams and are meeting again next week. They will present at the June meeting.

New Business:

Keys of Service: CREATE Presentation: Director Bailey noted that she has wanted to do a service card to help guide us on how we prepare service internally and externally. We want to highlight what each position and department does for the community. She wants to know what the board's thoughts are on this. This will all be part of the training manuals.

KSRA Update (Executive Session)

Policy Updates (Executive Session) Motion at end of meeting once back in regular session:

Dog Park Discussion (Executive Session):

EV Charger Options (Executive Session):

Final Public Input – None

Special Announcements –

Study Session: - None was scheduled.

Motion

The Board adjourned the Regular Session to go into Executive Session at 6:55 pm on a motion made by Commissioner Jewett for the reasons listed below. The motion was seconded by Commissioner Ackmann.

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

The Board convened to Executive Session at 6:56 pm. The roll was called with Commissioners Ackmann, Doty, Graves, Jewett, and Kroeger present along with Director Jonelle Bailey, Recording Secretary Jeanette Freeman, Supt. Hienbuecher, Supt. Donahoe, and Supt. Metcalf.

Motion

The Board adjourned the Executive Session at 7:45 p.m. on a motion made by Commissioner Jewett. The motion was seconded by Commissioner Doty.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

The Board reconvened to Regular Session at 7:45 pm. The roll was called with Commissioners Ackmann, Doty, Graves, Jewett, and Kroeger present.

Policy Updates:

Motion

Commissioner Doty moved to acknowledge the board the discussion regarding the policies and the board received the PDRMA policies as presented. Commissioner Graves seconded the Motion**.**

Roll Call

President Kroeger called for a roll call to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Motion

The Board adjourned the Regular Session at 7:45 p.m. on a motion made by Commissioner Graves. The motion was seconded by Commissioner Jewett.

Voice Vote

President Kroeger called for a voice vote to approve the motion. All commissioners present voted Aye. Motion carried 5-0.

Jeanette Freeman

Recording Secretary
Sycamore Park District